

NOT FOR RELEASE, PUBLICATION OR DISTRIBUTION, DIRECTLY OR INDIRECTLY, IN OR INTO THE UNITED STATES, EUROPEAN ECONOMIC AREA, THE UNITED KINGDOM (OTHER THAN TO ELIGIBLE UK INVESTORS), CANADA, JAPAN, AUSTRALIA OR MALAYSIA.



**CAPITALAND INTEGRATED COMMERCIAL TRUST**

(Constituted in the Republic of Singapore pursuant to a trust deed dated 29 October 2001 (as amended))

**INSTRUCTION BOOKLET DATED 16 SEPTEMBER 2024**

**PROCEDURES FOR ACCEPTANCE, PAYMENT AND (IF APPLICABLE)  
EXCESS APPLICATION BY ELIGIBLE UNITHOLDERS  
FOR THE PROVISIONAL ALLOTMENTS OF THE PREFERENTIAL  
OFFERING UNITS**

*This instruction booklet (“Instruction Booklet”) is issued in connection with the proposed non-renounceable underwritten preferential offering (the “Preferential Offering”) of new units in CapitaLand Integrated Commercial Trust (“CICT”, and the new units in CICT, the “Preferential Offering Units”).*



## IMPORTANT NOTICE

***Please refer to the section titled “GLOSSARY” at the end of this Instruction Booklet for the definitions of capitalised terms used in this Instruction Booklet.***

Approval in-principle has been obtained from the Singapore Exchange Securities Trading Limited (the “**SGX-ST**”) for the listing of, dealing in and quotation on the Main Board of the SGX-ST of the Preferential Offering Units. The SGX-ST’s in-principle approval is not to be taken as an indication of the merits of the Preferential Offering Units, CICT and/or its subsidiaries. The SGX-ST assumes no responsibility for the accuracy of any of the statements made, reports contained and opinions expressed in this Instruction Booklet.

Eligible Unitholders comprise Eligible Depositors, Eligible QIBs and Eligible Scripholders (“**Eligible Unitholders**”).

“**Eligible Depositors**” are Unitholders with Units standing to the credit of their Securities Accounts and (a) whose registered addresses with The Central Depository (Pte) Limited (“**CDP**”) are in Singapore as at the Record Date (as defined below); or (b) who have at least three (3) Market Days prior to the Record Date provided CDP with addresses in Singapore for the service of notices and documents, but exclude, subject to certain exceptions, Unitholders located, resident or with a registered address outside of Singapore.

“**Eligible QIBs**” are QIBs (a) whose identities have been agreed upon by the Manager and the Joint Bookrunners and Underwriters; (b) who have each provided the Manager with a signed investor representation letter substantially in the form attached hereto as Appendix D not later than the Closing Date (or such other date as may be agreed by the Manager with the Joint Bookrunners and Underwriters); and (c) who are Eligible Depositors or Eligible Scripholders.

“**Eligible Scripholders**” are Unitholders whose Units are not deposited with CDP and who have tendered to the Unit Registrar valid transfers of their Units and/or the documentary evidence evidencing their title in relation thereto for registration up to the Record Date, and whose registered addresses with the Manager are in Singapore as at the Record Date or who have, at least three (3) Market Days prior to the Record Date, provided the Unit Registrar with addresses in Singapore for the service of notices and documents, but exclude, subject to certain exceptions, Unitholders located, resident or with a registered address outside of Singapore.

The acceptance form for the Preferential Offering Units provisionally allotted to Eligible Depositors and the application form for Excess Preferential Offering Units by Eligible Depositors (the “**ARE**”) and the provisional allotment letter issued to Eligible Scripholders (setting out the provisional allotments of the Preferential Offering Units of such Eligible Scripholders) and the application form for Excess Preferential Offering Units by Eligible Scripholders (the “**PAL**”) are not renounceable or transferable and are for use only by Eligible Depositors or Eligible Scripholders, as the case may be. “**Excess Preferential Offering Units**” are Preferential Offering Units representing the provisional allotments of (i) Eligible Unitholders who decline or do not accept, whether in full or in part, their provisional allotment of the Preferential Offering Units; and (ii) Unitholders who are not Eligible Unitholders.

This Instruction Booklet, the ARE and the PAL may not be used for the purpose of, and do not constitute, an offer or invitation or solicitation in any jurisdiction or in any circumstances in which such an offer or invitation or solicitation is unlawful or not authorised, or to any person to whom it is unlawful to make such an offer or invitation or solicitation. The distribution of this Instruction Booklet, the ARE and the PAL may be prohibited or restricted either absolutely or unless various securities requirements, whether legal or administrative, are complied with in certain jurisdictions under the relevant securities laws of these jurisdictions. Eligible Depositors or any other person having possession of this Instruction Booklet, the ARE and the PAL are advised to keep themselves informed of and observe such prohibitions and restrictions at their own expense and

without liability to CICT, CapitaLand Integrated Commercial Trust Management Limited, as manager of CICT (the “**Manager**”), HSBC Institutional Trust Services (Singapore) Limited, in its capacity as trustee of CICT (the “**Trustee**”), J.P. Morgan Securities Asia Private Limited and United Overseas Bank Limited, as the joint bookrunners and underwriters in relation to the Preferential Offering (the “**Joint Bookrunners and Underwriters**”).

This Instruction Booklet, the ARE and the PAL have not been registered under the applicable securities laws of any overseas jurisdiction and the Preferential Offering Units are not offered to any person who is not an Eligible Unitholder. The distribution of this Instruction Booklet, the ARE, the PAL and/or its accompanying documents (if any) may be prohibited or restricted either absolutely or unless various securities requirements, whether legal or administrative, being complied with in certain jurisdictions under the relevant securities laws of those jurisdictions. This Instruction Booklet, the ARE, the PAL and/or its accompanying documents (if any) are not for distribution outside of Singapore. Unitholders or any other persons outside of Singapore who come into possession of this Instruction Booklet, the ARE, the PAL and/or its accompanying documents (if any) are required to inform themselves of and to observe any such prohibition or restriction at their own expense and without liability to CICT, the Manager, the Trustee and the Joint Bookrunners and Underwriters.

Without limiting the generality of the foregoing, neither this Instruction Booklet, the ARE nor the PAL nor any copy thereof may be published or distributed, whether directly or indirectly, in whole or in part, in or into any jurisdiction in which such offer is not authorised or to any person to whom it is unlawful to make such an offer and the Preferential Offering Units may not be offered, sold, resold, transferred or delivered, directly or indirectly, to any such person or in any such jurisdiction.

This Instruction Booklet, the ARE and/or the PAL are being supplied to you solely for your information and may not be reproduced, redistributed or passed on, directly or indirectly, to any other person or published, in whole or in part, for any purpose.

For practical reasons and in order to avoid violating applicable securities laws outside Singapore, the Preferential Offering Units will not be distributed to Unitholders:

- (a) with Units standing to the credit of their respective Securities Accounts with CDP and whose registered addresses with CDP are outside Singapore, and who have not at least three (3) market days (each being a day, other than a Saturday, Sunday or gazetted public holiday, on which commercial banks are open for business in Singapore and the SGX-ST is open for trading in securities) (“**Market Days**”) prior to **5.00 p.m. on 11 September 2024**, being the time and date on which the Register of Unitholders and the Transfer Books of CICT will be closed for the purposes of determining the provisional allotments of Eligible Depositors under the Preferential Offering (the “**Record Date**”), provided CDP with addresses in Singapore for the service of notices or documents in accordance with the foregoing;
- (b) whose Units are not deposited with CDP and whose registered addresses with the Unit Registrar are outside Singapore and who have not at least three (3) Market Days prior to the Record Date, provided the Unit Registrar with addresses in Singapore for the service of notices and documents, or
- (c) in the case of Unitholders who are Eligible QIBs (as defined herein), who have not delivered to the Manager a signed investor representation letter (in the form attached as Appendix D) not later than the last date and time for acceptance, (if applicable) application and payment for provisional allotments of Preferential Offering Units and Excess Preferential Offering Units (the “**Closing Date**”) (or such other date as may be agreed by the Manager with the Joint Bookrunners and Underwriters),

(collectively, the “**Foreign Unitholders**”).

**ACCORDINGLY, THE FOREIGN UNITHOLDERS WILL NOT BE ENTITLED TO PARTICIPATE IN THE PREFERENTIAL OFFERING AND NO PROVISIONAL ALLOTMENT OF PREFERENTIAL OFFERING UNITS WILL BE MADE TO THE FOREIGN UNITHOLDERS AND NO PURPORTED ACCEPTANCE THEREOF OR (IF APPLICABLE) APPLICATION THEREFOR BY THE FOREIGN UNITHOLDERS WILL BE VALID.**

For the avoidance of doubt, even if a Unitholder has provided a Singapore address as aforesaid, the distribution of the Preferential Offering Units to him or her will be subject to compliance with applicable securities laws outside Singapore to the extent reasonably practicable. The Manager, along with the Joint Bookrunners and Underwriters, reserves the absolute discretion whether to allow such participation as well as the persons who may be allowed to do so.

### **Selling Restrictions**

No action has been or will be taken in any jurisdiction that would permit a public offering of the Preferential Offering Units to occur in any jurisdiction, or the possession, circulation or distribution of this Instruction Booklet, its accompanying documents (if any) or any other material relating to CICT or the Preferential Offering Units in any country or jurisdiction (other than Singapore, where action for the purpose is required).

Accordingly, the Preferential Offering Units may not be offered or sold, directly or indirectly, and none of this Instruction Booklet, the ARE, the PAL, the accompanying documents (if any) or any offering materials or advertisement in connection with the Preferential Offering Units may be distributed or published, whether directly or indirectly, in whole or in part, in or into any country or jurisdiction except under circumstances that will result in compliance with all applicable rules and regulations of any such country or jurisdiction. Eligible Unitholders who accept their respective provisional allotment of the Preferential Offering Units and (if applicable) apply for the Excess Preferential Offering Units (the “**Applicants**”) are recommended to consult their legal counsel prior to accepting any provisional allotment of the Preferential Offering Units, applying for Excess Preferential Offering Units or making any offer, sale, resale, pledge or other transfer of the Preferential Offering Units.

No person in any territory outside Singapore receiving this Instruction Booklet, the ARE and/or the PAL may treat the same as an offer, invitation or solicitation to apply for any Preferential Offering Units unless such offer, invitation or solicitation could lawfully be made without violating any regulation or legal requirements in such territory.

### ***For investors in the United States***

The Preferential Offering Units have not been and will not be registered under the U.S. Securities Act of 1933, as amended (the “**Securities Act**”), or under the securities laws of any state of the United States and, accordingly, they may not be offered, sold, resold, granted, delivered, allotted, taken up or transferred, directly or indirectly, in the United States, except pursuant to an exemption from the registration requirements of the Securities Act. The Preferential Offering Units will only be offered and sold (i) outside the United States in “offshore transactions” as defined in, and in reliance on, Regulation S under the Securities Act (“**Regulation S**”), or (ii) within the United States to Eligible QIBs, in each case in private transactions made solely by CICT and the Manager in reliance on an exemption from the registration requirements of the Securities Act.

Each purchaser of the Preferential Offering Units offered and sold outside the United States and in reliance on Regulation S will be deemed to have represented and agreed as follows (terms defined in Regulation S have the same meanings when used herein):

1. the purchaser (i) is, and the person, if any, for whose account it is acquiring the Preferential Offering Units is, located outside of the United States; and (ii) is acquiring the Preferential Offering Units in an offshore transaction meeting the requirements of Regulation S;
2. the purchaser is aware that the Preferential Offering Units have not been and will not be registered under the Securities Act and are being distributed and offered outside of the United States in reliance on Regulation S; and
3. the purchaser acknowledges that CICT, the Manager, the Joint Bookrunners and Underwriters, their respective affiliates and others will rely upon the truth and accuracy of the foregoing representations and agreements.

The Preferential Offering Units have not been approved or disapproved by the U.S. Securities and Exchange Commission, any state securities commission in the United States or any other U.S. regulatory authority, nor have any of the foregoing authorities passed upon or endorsed the merits of the offering of the Preferential Offering Units. Any representation to the contrary is a criminal offence in the United States.

Each person in the United States who accepts delivery of a copy of this Instruction Booklet shall be deemed to represent, warrant and agree that it is a QIB as defined in Rule 144A under the Securities Act and to have made each acknowledgement, representation, warranty and agreement in a signed investor representation letter attached hereto as Appendix D not later than the Closing Date (or such other date as may be agreed by the Manager with the Joint Bookrunners and Underwriters). Any application sent that does not meet the foregoing criteria will not be accepted.

**Any person in the United States who obtains a copy of this Instruction Booklet and who is not an Eligible QIB is not eligible to participate in this Preferential Offering and must disregard the contents of this Instruction Booklet and the ARE.**

If you are a finance company and/or a Depository Agent, you must abide by the following instructions: (i) you must not send this Instruction Booklet or any other documents related to the Preferential Offering (save for copies of the investor representation letter (in the form attached as Appendix D)) to anyone except (a) to persons outside the United States or (b) to persons who are QIBs; and (ii) you must not accept any subscriptions for Preferential Offering Units in the Preferential Offering except (a) from persons outside the United States subscribing for the Preferential Offering Units in an “offshore transaction” (as defined in Regulation S), (b) from Eligible QIBs who are also Eligible Depositors and who have delivered to you duly signed investor representation letters (in the form attached as Appendix D) that you have confirmed directly with the Manager to be accepted, or (c) from Eligible QIBs who are also Eligible Depositors and who the Manager has confirmed to you in writing to have directly invited to participate in the Preferential Offering.

### ***For investors outside the United States***

The Preferential Offering Units are being offered and sold outside the United States in offshore transactions as defined in, and in reliance on, Regulation S. Each purchaser of the Preferential Offering Units offered and sold outside the United States and in reliance on Regulation S will be deemed to have represented and agreed as follows (terms defined in Regulation S have the same meanings when used herein):

1. the purchaser (i) is, and the person, if any, for whose account it is acquiring the Preferential Offering Units is, outside the United States; and (ii) is acquiring the Preferential Offering Units in an offshore transaction meeting the requirements of Regulation S;
2. the purchaser is aware that the Preferential Offering Units have not been and will not be registered under the Securities Act and are being distributed and offered outside the United States in reliance on Regulation S; and
3. the purchaser acknowledges that CICT, the Manager, the Joint Bookrunners and Underwriters, their respective affiliates and others will rely upon the truth and accuracy of the foregoing representations and agreements.

### ***For investors in Hong Kong***

This Instruction Booklet, the ARE and the PAL have not been reviewed or approved by any regulatory authority including the Securities and Futures Commission in Hong Kong and, accordingly, no person shall:

- (a) offer or sell in Hong Kong, by means of any document, any Preferential Offering Units other than to “professional investors” as defined in the Securities and Futures Ordinance (Cap. 571, Laws of Hong Kong) (the “SFO”) and any rules made under the SFO; or
- (b) issue or have in its possession for the purposes of issue, whether in Hong Kong or elsewhere, any advertisement, invitation or document relating to the Preferential Offering Units which is directed at, or the contents of which are likely to be accessed or read by, the public of Hong Kong (except if permitted to do so under the securities laws of Hong Kong) other than with respect to the Preferential Offering Units which are or are intended to be disposed of only to persons outside Hong Kong or only to “professional investors” as defined in the SFO and any rules made under the SFO.

The Trustee or Manager reserves the right to reject any acceptance of the Preferential Offering Units under the Preferential Offering where they believe, or have reason to believe, that such acceptance may violate the applicable laws of any jurisdiction.

### ***For investors in the United Kingdom***

CICT is an unregulated collective investment scheme for the purposes of the Financial Services and Markets Act 2000 (“FSMA”) and the Manager is not an authorised person under the FSMA. The contents of this Instruction Booklet, the ARE and the PAL have not been approved by an authorised person within the meaning of the FSMA. The offer and sale of the Preferential Offering Units in the United Kingdom is accordingly restricted by law.

The issue or distribution of this Instruction Booklet, the ARE and the PAL, and the offer and sale of the Preferential Offering Units shall be made only to, or directed only at persons falling within one or more of the following from the financial promotion regime in Sections 21 and 238 of FSMA: (i) authorised firms under the FSMA and certain other investment professionals falling within Article 19 of the FSMA (Financial Promotion) Order 2005 (the “FPO”) or Article 14(5) of the



Financial Services and Markets Act 2000 (Promotion of Collective Investment Schemes) (Exemptions) Order 2001, as amended (the “**SPO**”) and directors, officers and employees acting for such entities in relation to investment; (ii) high value entities falling within Article 49(2)(a) to (d) of the FPO or Article 22(2)(a) to (d) of the SPO and directors, officers and employees acting for such entities in relation to investment; or (iii) persons who can receive the this Instruction Booklet, the ARE and the PAL outside the United Kingdom ((i) to (iii) together being referred to as “**eligible UK investor**”).

No prospectus is required under Section 85 of the FSMA and any offer which may be made of Preferential Offering Units will be: (i) made to or directed at qualified investors (as defined in the FSMA) only; (ii) made to or directed at fewer than 150 persons, other than qualified investors, in the United Kingdom; (iii) made on the basis that the minimum consideration payable by an investor in CICT will not be less than €100,000 (or the equivalent amount); or (iv) made in any other circumstances which do not require the publication of a prospectus pursuant to Section 86(1) of the FSMA or as otherwise permitted by applicable law. Accordingly, the Preferential Offering Units may only be offered and sold in the United Kingdom to a limited number of eligible persons, (i) whose identities and the terms on which the offer and sale are made have been agreed by the Manager, and (ii) who are Eligible Depositors.

The distribution of this Instruction Booklet, the ARE and the PAL to any person other than an eligible UK investor may contravene the provisions of the FSMA. Any person in the United Kingdom that is not an eligible UK investor should not treat this Instruction Booklet, the ARE and the PAL as constituting a promotion to them or act or rely on this Instruction Booklet, the ARE, the PAL or any of their respective contents for any purposes whatsoever. This Instruction Booklet, the ARE and the PAL should not be considered as a recommendation that any person should subscribe for or purchase any of the Units. This Instruction Booklet, the ARE, the PAL and their respective contents should not be distributed, published or reproduced (in whole or in part) or disclosed by recipients to any other persons in the United Kingdom.

### ***For investors in Malaysia***

Nothing in this Instruction Booklet, the ARE and the PAL constitutes the making available, or offer for subscription or purchase, or invitation to subscribe for or purchase, or sale, of the Preferential Offering Units in Malaysia. No approval of, or recognition by, the Securities Commission Malaysia has been or will be obtained for the making available, offer for subscription or purchase, or invitation to subscribe for or purchase, or sale, of the Preferential Offering Units to any persons in Malaysia. Accordingly, the Preferential Offering Units will only be made available or offered or sold exclusively to persons outside Malaysia. None of this Instruction Booklet, the ARE, the PAL or any disclosure document has been or will be registered or deposited with the Securities Commission Malaysia, on the basis that the Preferential Offering Units will not be made available, offered or sold in Malaysia. This Instruction Booklet, the ARE and the PAL may not be circulated or distributed in Malaysia, whether directly or indirectly, for the purpose of making available, or offer for subscription or purchase, or invitation to subscribe for or purchase, or sale, of the Preferential Offering Units in Malaysia.

You acknowledge that none of the Manager and the Joint Bookrunners and Underwriters or any person representing the Manager or the Joint Bookrunners and Underwriters has made any representation to you with respect to CICT or the Preferential Offering. You represent that you are relying only on information that CICT makes publicly available in making your investment decision with respect to the Preferential Offering Units. You agree that you have had access to such financial and other information concerning CICT and the Preferential Offering Units as you have deemed necessary in connection with your decision to purchase the Preferential Offering Units.



You acknowledge that the Manager and the Joint Bookrunners and Underwriters and others will rely upon the truth and accuracy of the above acknowledgements, representations and agreements. You agree that if any of the acknowledgements, representations or agreements you are deemed to have made by your purchase of the Preferential Offering Units is no longer accurate, you will promptly notify the Manager and the Joint Bookrunners and Underwriters. If you are purchasing any Preferential Offering Units as a fiduciary or agent for one or more investor accounts, you represent that you have sole investment discretion with respect to each of those accounts and that you have full power to make the above acknowledgements, representations and agreements on behalf of each account.

The Manager and the Joint Bookrunners and Underwriters have not taken any action, nor will the Manager and/or the Joint Bookrunners and Underwriters take any action, in any jurisdiction other than Singapore that would permit a public offering of the Preferential Offering Units, or the possession, circulation or distribution of this Instruction Booklet or any other material relating to CICT, the Manager or the Preferential Offering Units in any jurisdiction other than Singapore where action for that purpose is required.

The Manager or any person acting on their behalf reserves the right to reject any acceptance of the Preferential Offering Units and/or any application for the Excess Preferential Offering Units where it believes, or has reason to believe, that such acceptance and/or application may violate the applicable laws of any jurisdiction. Notwithstanding the foregoing paragraphs, the Manager may in its sole discretion determine whether to allow the participation in the Preferential Offering by Unitholders who are located, resident or with a registered address in other jurisdictions outside of Singapore, subject to and in compliance with the applicable securities and other laws of the relevant jurisdictions.

For Eligible Scripholders, acceptances of the Preferential Offering Units and (if applicable) applications for Excess Preferential Offering Units may be made through the Unit Registrar, Boardroom Corporate & Advisory Services Pte. Ltd..

All dealings in and transactions of the provisional allotments of Preferential Offering Units through the SGX-ST will be effected under the book-entry (scripless) settlement system. Accordingly, the PALs, which are issued to Eligible Scripholders, will not be valid for delivery pursuant to trades done on the SGX-ST.

**IMPORTANT NOTICE TO (A) CENTRAL PROVIDENT FUND INVESTMENT SCHEME (“CPFIS”) INVESTORS, (B) SUPPLEMENTARY RETIREMENT SCHEME (“SRS”) INVESTORS, AND (C) INVESTORS WHO HOLD UNITS THROUGH A FINANCE COMPANY AND/OR DEPOSITORY AGENT (AS DEFINED HEREIN)**

Unitholders who have applied for or purchased units in CICT (“Units”) under the CPFIS and/or the SRS or through a finance company and/or a Depository Agent can only accept their provisional allotments of the Preferential Offering Units and (if applicable) apply for the Excess Preferential Offering Units by instructing the relevant bank in which they hold their CPFIS accounts or SRS Accounts<sup>1</sup>, the relevant finance company and/or the relevant Depository Agent to do so on their behalf in accordance with this Instruction Booklet.

**ANY APPLICATION MADE DIRECTLY BY THE ABOVE-MENTIONED UNITHOLDERS THROUGH CDP, BOARDROOM CORPORATE & ADVISORY SERVICES PTE. LTD. (THE “UNIT REGISTRAR”) AND/OR THE MANAGER, AS WELL AS ANY ELECTRONIC APPLICATION MADE THROUGH AN AUTOMATED TELLER MACHINE (“ATM”) OF A PARTICIPATING BANK (AS DEFINED HEREIN) OR THROUGH AN ACCEPTED ELECTRONIC PAYMENT SERVICE**

<sup>1</sup> “SRS Account” refers to the account opened by a participant in the SRS from which money may be withdrawn for, among others, payment for the acceptance of their provisional allotments of the Preferential Offering Units and (if applicable) application of the Excess Preferential Offering Units.

**(INCLUDING PAYNOW) OR AN ELECTRONIC SERVICE DELIVERY NETWORK (SUCH AS THE SGX INVESTOR PORTAL) (“ACCEPTED ELECTRONIC SERVICE”) IN ACCORDANCE WITH THIS INSTRUCTION BOOKLET AND (WHERE APPLICABLE) THE RELEVANT PROCEDURES AS SET OUT ON THE ATM SCREENS OF THE RELEVANT PARTICIPATING BANK (“ELECTRONIC APPLICATION”) WILL BE REJECTED.**

The above-mentioned Unitholders, where applicable, will receive notification letter(s) from their respective approved banks, finance companies and/or Depository Agents and should refer to such notification letter(s) for details of the last date and time to submit acceptances of their provisional allotments of the Preferential Offering Units and (if applicable) applications for Excess Preferential Offering Units to their respective approved banks, finance companies and/or Depository Agents.

**(i) Use of CPF Funds (as defined herein)**

Unitholders participating in the CPFIS – Ordinary Account must use, subject to applicable Central Provident Fund (“**CPF**”) rules and regulations, monies standing to the credit of their respective CPF Investment Accounts to pay for the acceptance of their provisional allotments of the Preferential Offering Units and (if applicable) application for the Excess Preferential Offering Units, if they have previously bought their Units using their CPF Investible Savings (“**CPF Funds**”).

Such Unitholders who wish to accept their provisional allotments of the Preferential Offering Units and (if applicable) apply for the Excess Preferential Offering Units using CPF Funds must have sufficient funds in their CPF Investment Accounts and must instruct their respective approved banks, where such Unitholders hold their CPF Investment Accounts, to accept their provisional allotments of the Preferential Offering Units and (if applicable) apply for the Excess Preferential Offering Units on their behalf in accordance with this Instruction Booklet.

Such Unitholders who have insufficient funds in their CPF Investment Accounts may deposit cash into their CPF Investment Accounts with their respective approved banks to enable them to accept their provisional allotments of the Preferential Offering Units and (if applicable) apply for the Excess Preferential Offering Units.

**(ii) Use of SRS Funds**

Unitholders who have purchased Units using their SRS Accounts and who wish to accept their provisional allotments of the Preferential Offering Units and (if applicable) apply for the Excess Preferential Offering Units can only do so, subject to applicable SRS rules and regulations, using monies standing to the credit of their respective SRS Accounts.

Such Unitholders who wish to accept their provisional allotments of the Preferential Offering Units and (if applicable) apply for the Excess Preferential Offering Units using SRS monies, must instruct their respective approved banks in which they hold their SRS Accounts (“**SRS Banks**”, and each, a “**SRS Bank**”) to accept their provisional allotments of the Preferential Offering Units and (if applicable) apply for the Excess Preferential Offering Units on their behalf in accordance with this Instruction Booklet. Such Unitholders who have insufficient funds in their SRS Accounts may, subject to the SRS contribution cap, deposit cash into their SRS Accounts with their respective SRS Banks before instructing their respective SRS Banks to accept their provisional allotments of the Preferential Offering Units and (if applicable) apply for the Excess Preferential Offering Units. SRS investors are advised to provide their respective SRS Banks with the appropriate instructions no later than the deadlines set by their respective SRS Banks in order for their respective SRS Banks to make the relevant acceptance and (if applicable) application on their behalf by the Closing Date.

**(iii) Holdings through Finance Company and/or Depository Agent**

Unitholders who hold Units through a finance company and/or a Depository Agent must instruct the relevant finance company and/or the relevant Depository Agent to accept their provisional allotments of the Preferential Offering Units and (if applicable) apply for the Excess Preferential Offering Units on their behalf in accordance with this Instruction Booklet.

**FOR CPFIS INVESTORS, SRS INVESTORS AND INVESTORS WHO HOLD UNITS THROUGH FINANCE COMPANIES OR DEPOSITORY AGENTS, ACCEPTANCES OF THEIR PROVISIONAL ALLOTMENTS OF THE PREFERENTIAL OFFERING UNITS AND (IF APPLICABLE) APPLICATIONS FOR THE EXCESS PREFERENTIAL OFFERING UNITS MUST BE DONE THROUGH THE RELEVANT APPROVED BANKS IN WHICH THEY HOLD THEIR CPFIS ACCOUNTS OR SRS ACCOUNTS, THE RELEVANT FINANCE COMPANIES OR THE RELEVANT DEPOSITORY AGENTS, RESPECTIVELY. SUCH INVESTORS ARE ADVISED TO PROVIDE THEIR RESPECTIVE APPROVED BANKS IN WHICH THEY HOLD THEIR CPFIS ACCOUNTS OR SRS ACCOUNTS, FINANCE COMPANIES OR DEPOSITORY AGENTS (AS THE CASE MAY BE) WITH THE APPROPRIATE INSTRUCTIONS NO LATER THAN THE DEADLINES SET BY THEM IN ORDER FOR SUCH INTERMEDIARIES TO MAKE THE RELEVANT ACCEPTANCE AND (IF APPLICABLE) APPLICATION ON THEIR BEHALF BY THE CLOSING DATE. ANY ACCEPTANCE AND/OR APPLICATION MADE BY SUCH INVESTORS DIRECTLY THROUGH CDP, THE UNIT REGISTRAR AND/OR THE MANAGER, AS WELL AS ANY ELECTRONIC APPLICATION, WILL BE REJECTED.**

**Notification under Section 309B of the Securities and Futures Act 2001 of Singapore:** The Preferential Offering Units are prescribed capital markets products (as defined in the Securities and Futures (Capital Markets Products) Regulations 2018) and Excluded Investment Products (as defined in MAS Notice SFA 04-N12: Notice on the Sale of Investment Products and MAS Notice FAA-N16: Notice on Recommendations on Investment Products).

**ELIGIBLE DEPOSITORS WHO HAVE ANY DOUBT ON THE PROCEDURES NEEDED TO BE TAKEN TO ACCEPT, PAY FOR AND APPLY FOR THE PREFERENTIAL OFFERING UNITS CAN CONTACT THE CENTRAL DEPOSITORY (PTE) LIMITED FROM 8.30 A.M. TO 5.00 P.M. ON WEEKDAYS (EXCLUDING PUBLIC HOLIDAYS) AT THE FOLLOWING:**

**TELEPHONE NO. : +65 6535 7511**  
**EMAIL : [asksgx@sgx.com](mailto:asksgx@sgx.com)**

**ALTERNATIVELY, UNITHOLDERS CAN CONTACT THE MANAGER AT THE FOLLOWING:**

**TELEPHONE NO. : +65 6713 2888**  
**EMAIL : [ask-us@cict.com.sg](mailto:ask-us@cict.com.sg)**

## INDICATIVE TIMETABLE FOR THE PREFERENTIAL OFFERING

Last date that the Units are quoted on a “cum” Preferential Offering basis	:	<b>Monday, 9 September 2024</b>
Units trade ex-Preferential Offering	:	<b>Tuesday, 10 September 2024</b>
Record Date for eligibility to participate in the Preferential Offering	:	<b>Wednesday, 11 September 2024 at 5.00 p.m.</b>
Opening date and time for the Preferential Offering	:	<b>Monday, 16 September 2024 at 9.00 a.m.</b>
Closing Date (Last date and time for acceptance, application (if applicable) and payment for the provisional allotments of the Preferential Offering Units and the Excess Preferential Offering Units) <sup>1</sup>	:	<b>Tuesday, 24 September 2024 at 5.30 p.m.</b> for applications via the ARE or the PAL or Electronic Applications via the SGX Investor Portal and remittances via PayNow  (9.30 p.m. for Electronic Applications through an ATM of a Participating Bank)
Expected date for crediting of the Preferential Offering Units	:	<b>Wednesday, 2 October 2024</b>
Expected date and time for commencement of trading of the Preferential Offering Units	:	<b>Wednesday, 2 October 2024 at 9.00 a.m.</b>
Expected date for refund of unsuccessful applications (if made through CDP)	:	<b>Wednesday, 2 October 2024</b>

The above timetable is indicative only and is subject to change. As at the date of this Instruction Booklet, the Manager does not expect the timetable to be modified. However, the Manager may, with the approval of the SGX-ST, modify the timetable subject to any limitation under any applicable law. The Manager will publicly announce any change to the above timetable through an SGXNET announcement to be posted on the SGX-ST’s website at <https://www.sgx.com>.

---

<sup>1</sup> This does not apply to Unitholders who have subscribed for or purchased Units under the CPFIS and/or the SRS or through a finance company and/or Depository Agent. Unitholders who have subscribed for or purchased Units under the CPFIS and/or the SRS or through a finance company and/or Depository Agent should refer to the section “Important Notice – Important Notice to (A) CPFIS Investors, (B) SRS Investors, and (C) Investors who hold Units through a finance company and/or Depository Agent” above. Any acceptance and/or (if applicable) application made by these Unitholders directly through CDP, the Unit Registrar and/or the Manager, or through Electronic Applications, will be rejected. Such Unitholders, where applicable, will receive notification letter(s) from their respective approved banks in which they hold their CPFIS accounts or SRS Accounts, and their respective finance companies and/or Depository Agents, as the case may be, and should refer to such notification letter(s) for details of the last date and time to submit their acceptance of their provisional allotment of Preferential Offering Units and/or (if applicable) applications for Excess Preferential Offering Units to their respective approved bank, finance company and/or Depository Agent.

## PROCEDURES FOR ACCEPTANCE, PAYMENT AND EXCESS APPLICATION BY ELIGIBLE DEPOSITORS

### 1. INTRODUCTION

- 1.1 Eligible Depositors are entitled to receive this Instruction Booklet and the ARE which forms part of this Instruction Booklet. For the purposes of this Instruction Booklet, any reference to an application by way of an Electronic Application without reference to such an Electronic Application being made through an ATM shall, where the Eligible Depositor is a Depository Agent, be taken to include an application made via the SGX Investor Portal or SGX-SFG Service or through other electronic methods designated by CDP from time to time.
- 1.2 The provisional allotments of Preferential Offering Units are governed by the terms and conditions of this Instruction Booklet, the Trust Deed and the instructions in the ARE.

The number of Preferential Offering Units provisionally allotted to each Eligible Depositor is indicated in the ARE (fractional entitlements (if any) having been disregarded).

The Securities Accounts of Eligible Depositors have been credited by CDP with the provisional allotments of Preferential Offering Units as indicated in the ARE. Eligible Depositors may accept their provisional allotments of Preferential Offering Units in full or in part and are eligible to apply for Preferential Offering Units in excess of their provisional allotments under the Preferential Offering, save as provided in paragraph 5.7 of this Appendix A. Full instructions for the acceptance of and payment for the provisional allotments of Preferential Offering Units and payment for Excess Preferential Offering Units are set out in this Instruction Booklet as well as the ARE.

- 1.3 If an Eligible Depositor wishes to accept his provisional allotment of Preferential Offering Units specified in the ARE, in full or in part, and (if applicable) apply for Excess Preferential Offering Units, he may do so by way of an Electronic Application or by completing and signing the relevant sections of the ARE. An Eligible Depositor should ensure that the ARE is accurately completed and signed, failing which the acceptance of the provisional allotment of Preferential Offering Units and (if applicable) application for Excess Preferential Offering Units may be rejected.

For and on behalf of the Manager, CDP reserves the right to refuse to accept any acceptance(s) and (if applicable) excess application(s) if the ARE is not accurately completed and signed or if the "Free Balance" of your Securities Account is not credited with, or is credited with less than the relevant number of Preferential Offering Units accepted as at the last time and date for acceptance, application and payment or for any other reason(s) whatsoever the acceptance and (if applicable) the excess application is in breach of the terms of the ARE or this Instruction Booklet, at CDP's absolute discretion, and to return all monies received to the person(s) entitled thereto **BY CREDITING HIS/THEIR BANK ACCOUNT(S) WITH THE RELEVANT PARTICIPATING BANK** (if he/they accept and (if applicable) apply through an ATM of a Participating Bank or through an accepted electronic payment service (such as PayNow) or electronic service delivery networks (such as the SGX Investor Portal) ("**Accepted Electronic Service**") and the submission is unsuccessful) or **BY CREDITING DIRECTLY INTO HIS/THEIR DESIGNATED BANK ACCOUNT FOR SINGAPORE DOLLARS VIA CDP'S DIRECT CREDITING SERVICE**, as the case may be, (in each case) **AT HIS/THEIR OWN RISK**; in the event he/they are not subscribed to CDP's Direct Crediting Service, any monies to be paid shall be credited to his/their Cash Ledger and subject to the same terms and conditions as Cash Distributions under the CDP Operation of Securities Account with the Depository Terms and Conditions

(Cash Ledger and Cash Distribution are as defined therein), as the case may be, (in each case) **AT HIS/THEIR OWN RISK** or in such other manner as he/they may have agreed with CDP for the payment of any cash distributions without interest or any share of revenue or other benefit arising therefrom (if he/they accept and (if applicable) apply through CDP). CDP will process such refunds within such timeline as shall be indicated by CDP from time to time, taking into account the processing time required by the relevant bank or service delivery network for the relevant payment method.

**AN ELIGIBLE DEPOSITOR MAY ACCEPT HIS PROVISIONAL ALLOTMENT OF PREFERENTIAL OFFERING UNITS SPECIFIED IN HIS ARE AND (IF APPLICABLE) APPLY FOR EXCESS PREFERENTIAL OFFERING UNITS EITHER THROUGH CDP AND/OR BY WAY OF AN ELECTRONIC APPLICATION THROUGH AN ATM OF A PARTICIPATING BANK OR ACCEPTED ELECTRONIC SERVICE. WHERE AN ELIGIBLE DEPOSITOR IS A DEPOSITORY AGENT, IT MAY MAKE ITS ACCEPTANCE AND EXCESS APPLICATION (IF APPLICABLE) VIA THE SGX-SFG SERVICE.**

Where an acceptance, application and/or payment does not conform strictly to the terms set out under this Instruction Booklet, the ARE, the PAL and/or any other application form for the Preferential Offering Units and/or Excess Preferential Offering Units in relation to the Preferential Offering or which does not comply with the instructions for an Electronic Application, or in the case of an application by the ARE, the PAL, and/or any other application form for the Preferential Offering Units and/or Excess Preferential Offering Units in relation to the Preferential Offering which is illegible, incomplete, incorrectly completed, unsigned, signed but not in its originality or which is accompanied by an improperly or insufficiently drawn remittance, the Manager and/or CDP may, at their/its absolute discretion, reject or treat as invalid any such acceptance, application, payment and/or other process of remittances at any time after receipt in such manner as they/it may deem fit.

- 1.4 Unless expressly provided to the contrary in this Instruction Booklet and/or the ARE with respect to enforcement against Eligible Depositors, a person who is not a party to any contracts made pursuant to this Instruction Booklet or the ARE has no rights under the Contracts (Rights of Third Parties) Act 2001 of Singapore to enforce any term of such contracts. Notwithstanding any term contained herein, the consent of any third party is not required for any subsequent agreement by the parties hereto to amend or vary (including any release or compromise of any liability) or terminate such contracts. Where third parties are conferred rights under such contracts, those rights are not assignable or transferable.
- 1.5 Details on the acceptance for provisional allotment of Preferential Offering Units and (if applicable) application for Excess Preferential Offering Units are set out in paragraphs 2 to 4 of this Appendix A.

## **2. MODE OF ACCEPTANCE AND APPLICATION**

### **2.1 Acceptance/Application by way of Electronic Application through an ATM of a Participating Bank or Accepted Electronic Service**

Instructions for Electronic Applications through ATMs of Participating Banks to accept the Preferential Offering Units provisionally allotted or (if applicable) to apply for Excess Preferential Offering Units will appear on the ATM screens of the respective Participating Banks. Please refer to Appendix B of this Instruction Booklet for the additional terms and conditions for Electronic Applications through an ATM of a Participating Bank.

Instructions for Electronic Applications through an Accepted Electronic Service are set out in the ARE.



IF AN ELIGIBLE DEPOSITOR MAKES AN ELECTRONIC APPLICATION THROUGH AN ATM OF A PARTICIPATING BANK OR THROUGH AN ACCEPTED ELECTRONIC SERVICE, HE WOULD HAVE IRREVOCABLY AUTHORISED THE RELEVANT BANK TO DEDUCT THE FULL AMOUNT PAYABLE FROM HIS BANK ACCOUNT IN RESPECT OF SUCH APPLICATION. IN THE CASE OF AN ELIGIBLE DEPOSITOR WHO HAS ACCEPTED THE PREFERENTIAL OFFERING UNITS PROVISIONALLY ALLOTTED TO HIM BY WAY OF THE ARE AND/OR HAS APPLIED FOR EXCESS PREFERENTIAL OFFERING UNITS BY WAY OF THE ARE AND ALSO BY WAY OF AN ELECTRONIC APPLICATION THROUGH AN ATM OF A PARTICIPATING BANK OR AN ACCEPTED ELECTRONIC SERVICE, THE MANAGER AND/OR CDP SHALL BE AUTHORISED AND ENTITLED TO ACCEPT HIS INSTRUCTIONS IN WHICHEVER MODE OR COMBINATION AS THE MANAGER AND/OR CDP MAY, IN THEIR ABSOLUTE DISCRETION, DEEM FIT.

## 2.2 Acceptance/Application through ARE Submitted to CDP

If an Eligible Depositor wishes to accept the provisional allotment of Preferential Offering Units and (if applicable) apply for Excess Preferential Offering Units through the ARE submitted to CDP, he must:

- (a) complete and sign the ARE. In particular, he must state in Part C(i) of the ARE the total number of Preferential Offering Units provisionally allotted to him which he wishes to accept and the number of Excess Preferential Offering Units applied for and in Part C(ii) of the ARE the 6 digits of the Cashier's Order / Banker's Draft; and
- (b) deliver the duly completed and original signed ARE accompanied by **A SINGLE REMITTANCE** for the full amount payable for the relevant number of Preferential Offering Units accepted and (if applicable) Excess Preferential Offering Units applied for by post, **AT THE SENDER'S OWN RISK**, in the self-addressed envelope provided, to **CAPITALAND INTEGRATED COMMERCIAL TRUST MANAGEMENT LIMITED (AS MANAGER OF CAPITALAND INTEGRATED COMMERCIAL TRUST) C/O THE CENTRAL DEPOSITORY (PTE) LIMITED, ROBINSON ROAD POST OFFICE, P.O. BOX 1597, SINGAPORE 903147**,

so as to arrive not later than **5.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager).

The payment for the relevant number of Preferential Offering Units accepted and (if applicable) Excess Preferential Offering Units applied for at the Preferential Offering Issue Price must be made in Singapore currency in the form of a Cashier's Order or Banker's Draft drawn on a bank in Singapore and made payable to "**CDP – CICT PREF OFFERING ACCOUNT**" and crossed "**NOT NEGOTIABLE, A/C PAYEE ONLY**" with the name and Securities Account number of the Eligible Depositor clearly written in block letters on the reverse side of the Cashier's Order or Banker's Draft.

**NO COMBINED CASHIER'S ORDER OR BANKER'S DRAFT FOR DIFFERENT SECURITIES ACCOUNTS WILL BE ACCEPTED. NO OTHER FORMS OF PAYMENT (INCLUDING THE USE OF A PERSONAL CHEQUE, POSTAL ORDER OR MONEY ORDER ISSUED BY A POST OFFICE IN SINGAPORE) WILL BE ACCEPTED.**



### **2.3 Acceptance through the SGX-SFG Service (for Depository Agents only)**

Depository Agents may accept the provisional allotment of Preferential Offering Units and (if applicable) apply for Excess Preferential Offering Units through the SGX-SFG service provided by CDP as listed in Schedule 3 of the Terms and Conditions for User Services for Depository Agents. CDP has been authorised by the Manager to receive acceptances on its behalf. Such acceptances and (if applicable) applications will be deemed irrevocable and are subject to each of the terms and conditions contained in the ARE and this Instruction Booklet as if the ARE had been completed, signed and submitted to CDP.

### **2.4 Insufficient Payment**

If no remittance is attached or the remittance attached is less than the full amount payable for the provisional allotment of Preferential Offering Units accepted by the Eligible Depositor and (if applicable) the Excess Preferential Offering Units applied for by the Eligible Depositor; the attention of the Eligible Depositor is drawn to paragraphs 1.3 and 5.2 of this Appendix A which set out the circumstances and manner in which the Manager and CDP shall be authorised and entitled to determine and appropriate all amounts received by CDP on the Manager's behalf whether under the ARE or any other application form for Preferential Offering Units in relation to the Preferential Offering. With respect to applications made via an Accepted Electronic Service, remittances may be rejected and refunded at CDP's discretion if they do not match the quantity of Preferential Offering Units accepted by the Eligible Depositor indicated through such Accepted Electronic Service.

### **2.5 Acceptance of Part of Provisional Allotments of Preferential Offering Units**

An Eligible Depositor may choose to accept his provisional allotment of Preferential Offering Units specified in the ARE in full or in part. If an Eligible Depositor wishes to accept part of his provisional allotment of Preferential Offering Units, he should note that the balance of his provisional allotment of Preferential Offering Units is **NON-RENOUCEABLE**.

**AS SUCH, IF AN ELIGIBLE DEPOSITOR WISHES TO ACCEPT PART OF HIS PROVISIONAL ALLOTMENT OF PREFERENTIAL OFFERING UNITS, HE WILL NOT BE ABLE TO TRADE THE BALANCE OF HIS PROVISIONAL ALLOTMENT OF PREFERENTIAL OFFERING UNITS ON THE SGX-ST OR MAKE ANY ARRANGEMENTS TO RENOUNCE THE BALANCE OF HIS PROVISIONAL ALLOTMENT OF PREFERENTIAL OFFERING UNITS.**

An Eligible Depositor who wishes to accept part of his provisional allotment of Preferential Offering Units should:

- (a) complete and sign the ARE for the number of Preferential Offering Units provisionally allotted which he wishes to accept and submit the duly completed and original signed ARE together with payment in the prescribed manner as described in paragraph 2.2 above to CDP; or
- (b) accept and subscribe for that part of his provisional allotment of Preferential Offering Units by way of Electronic Application(s) or through Accepted Electronic Service(s) in the prescribed manner as described in paragraphs 2.1 or 2.3 above.

The balance of the provisional allotment of Preferential Offering Units which is not accepted by an Eligible Depositor will automatically lapse and cease to be available for acceptance by that Eligible Depositor if an acceptance is not made through an ATM of a Participating Bank by **9.30 p.m. on 24 September 2024** (or such other time(s) and date(s) as may be announced from time to time by or on behalf of the Manager) or if an acceptance is not made through CDP or through an Accepted Electronic Service by **5.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager).

**Eligible Depositors are prohibited from trading, transferring, assigning or otherwise dealing with (in full or in part) their (i) provisional allotment of Preferential Offering Units, or (ii) eligibility to apply for Excess Preferential Offering Units.**

### **3. COMBINATION APPLICATION**

In the event that an Eligible Depositor accepts his provisional allotments of Preferential Offering Units by way of the ARE and/or has applied for Excess Preferential Offering Units by way of the ARE and also by way of Electronic Application(s), the Manager and/or CDP shall be authorised and entitled to accept his instructions in whichever mode or combination as the Manager and/or CDP may, in their/its absolute discretion, deem fit. Without prejudice to the generality of the foregoing, in such a case, the Eligible Depositor shall be regarded as having irrevocably authorised the Manager and/or CDP to apply all amounts received whether under the ARE and (if applicable) any other acceptance of Preferential Offering Units provisionally allotted to him and/or application for Excess Preferential Offering Units (including an Electronic Application(s)) in whichever mode or combination as the Manager and/or CDP may, in their/its absolute discretion, deem fit.

### **4. ILLUSTRATIVE EXAMPLES (ASSUMPTION: ON THE BASIS OF 56 PREFERENTIAL OFFERING UNITS FOR EVERY 1,000 EXISTING UNITS AT THE PREFERENTIAL OFFERING ISSUE PRICE OF S\$2.007)**

As an illustration, if an Eligible Depositor has 10,000 existing Units standing to the credit of his Securities Account as at the Record Date, the Eligible Depositor will be provisionally allotted 560 Preferential Offering Units as set out in his ARE. The Eligible Depositor's alternative courses of action, and the necessary procedures to be taken under each course of action, are summarised below:

#### **Alternatives**

#### **Procedures to be taken**

(a) Accept his entire provisional allotment of 560 Preferential Offering Units and (if applicable) apply for Excess Preferential Offering Units.

(1) Accept his entire provisional allotment of 560 Preferential Offering Units and (if applicable) apply for Excess Preferential Offering Units by way of an Electronic Application through an ATM of a Participating Bank not later than **9.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager); or

## Alternatives

## Procedures to be taken

- (2) Complete and sign the ARE in accordance with the instructions contained herein for the acceptance in full of his provisional allotment of 560 Preferential Offering Units and (if applicable) the number of Excess Preferential Offering Units applied for and forward the original signed ARE together with a single remittance for S\$1,123.92 (or, if applicable, such higher amount in respect of the total number of Preferential Offering Units accepted and Excess Preferential Offering Units applied for) by way of a Cashier's Order or Banker's Draft in Singapore currency drawn on a bank in Singapore, and made payable to **"CDP – CICT PREF OFFERING ACCOUNT"** and crossed **"NOT NEGOTIABLE, A/C PAYEE ONLY"** for the full amount due on acceptance and (if applicable) application, by post, at his own risk, in the self-addressed envelope provided to **CAPITALAND INTEGRATED COMMERCIAL TRUST MANAGEMENT LIMITED (AS MANAGER OF CAPITALAND INTEGRATED COMMERCIAL TRUST) C/O THE CENTRAL DEPOSITORY (PTE) LIMITED, ROBINSON ROAD POST OFFICE, P.O. BOX 1597, SINGAPORE 903147** so as to arrive not later than **5.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager) and with the name and Securities Account number of the Eligible Depositor clearly written in block letters on the reverse side of the Cashier's Order or Banker's Draft.

**NO COMBINED CASHIER'S ORDER OR BANKER'S DRAFT FOR DIFFERENT SECURITIES ACCOUNTS OR OTHER FORMS OF PAYMENT (INCLUDING THE USE OF A PERSONAL CHEQUE, POSTAL ORDER OR MONEY ORDER ISSUED BY A POST OFFICE IN SINGAPORE) WILL BE ACCEPTED; or**

## Alternatives

## Procedures to be taken

- (b) Accept a portion of his provisional allotment of Preferential Offering Units, for example 500 provisionally allotted Preferential Offering Units, and reject the balance.
- (3) Accept his entire provisional allotment of 560 Preferential Offering Units and (if applicable) apply for Excess Preferential Offering Units by way of an Electronic Application through an Accepted Electronic Service as described herein not later than **5.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager). Payment amount must correspond to the number of Preferential Offering Units and/or (if applicable) the number of Excess Preferential Offering Units applied for.
- (1) Accept his provisional allotment of 500 Preferential Offering Units by way of an Electronic Application through an ATM of a Participating Bank as described herein not later than **9.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager); or
- (2) Complete and sign the ARE in accordance with the instructions contained herein for the acceptance of his provisional allotment of 500 Preferential Offering Units and forward the original signed ARE, together with a single remittance for S\$1,003.50, in the prescribed manner described in alternative (a)(2) above to CDP so as to arrive not later than **5.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager); or
- (3) Accept his provisional allotment of 500 Preferential Offering Units by way of an Electronic Application through an Accepted Electronic Service (as described herein) not later than **5.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager).

## Alternatives

## Procedures to be taken

The balance of the provisional allotment of 60 Preferential Offering Units which is not accepted by the Eligible Depositor will automatically lapse and cease to be available for acceptance by that Eligible Depositor if an acceptance is not made through an ATM of a Participating Bank by **9.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager) or if an acceptance is not made through CDP via the ARE or an Accepted Electronic Service by **5.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager).

### 5. TIMING AND OTHER IMPORTANT INFORMATION

#### 5.1 Timing

**THE LAST TIME AND DATE FOR ACCEPTANCES AND (IF APPLICABLE) EXCESS APPLICATIONS AND PAYMENT FOR THE PREFERENTIAL OFFERING UNITS IN RELATION TO THE PREFERENTIAL OFFERING IS:**

- (A) 9.30 P.M. ON 24 SEPTEMBER 2024 (OR SUCH OTHER TIME(S) AND/OR DATE(S) AS MAY BE ANNOUNCED FROM TIME TO TIME BY OR ON BEHALF OF THE MANAGER) IF ACCEPTANCE AND (IF APPLICABLE) EXCESS APPLICATION AND PAYMENT FOR THE PREFERENTIAL OFFERING UNITS IS MADE THROUGH AN ATM OF A PARTICIPATING BANK; OR**
- (B) 5.30 P.M. ON 24 SEPTEMBER 2024 (OR SUCH OTHER TIME(S) AND/OR DATE(S) AS MAY BE ANNOUNCED FROM TIME TO TIME BY OR ON BEHALF OF THE MANAGER) IF ACCEPTANCE AND (IF APPLICABLE) EXCESS APPLICATION AND PAYMENT FOR THE PREFERENTIAL OFFERING UNITS IS MADE THROUGH CDP VIA THE ARE, OR THROUGH AN ACCEPTED ELECTRONIC SERVICE OR THE SGX-SFG SERVICE.**

If acceptance and payment for the Preferential Offering Units in the prescribed manner as set out in the ARE or the PAL (as the case may be) and this Instruction Booklet is not received through an ATM of a Participating Bank by **9.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager) or through CDP via the ARE or an Accepted Electronic Service by **5.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager) from any Eligible Depositor, the provisional allotments of Preferential Offering Units shall be deemed to have been declined and shall forthwith lapse and become void, and such provisional allotments not so accepted will be used to satisfy excess applications, if any, or otherwise dealt with in such manner as the Manager may, in its absolute discretion, deem fit. All monies received in connection therewith will be refunded to such Eligible Depositor, without interest or any share of revenue or other benefit arising therefrom, by crediting their bank accounts with the Participating Bank **AT THEIR OWN RISK** (if they had applied by way of an Electronic Application through an ATM of the Participating Bank or an Accepted Electronic Service), the receipt by such banks being a good discharge to the Manager and CDP of their obligations, if any, thereunder, or **BY**

**CREDITING DIRECTLY INTO HIS/THEIR DESIGNATED BANK ACCOUNT FOR SINGAPORE DOLLARS VIA CDP'S DIRECT CREDITING SERVICE**, as the case may be, (in each case) **AT HIS/THEIR OWN RISK**; in the event he/they are not subscribed to CDP's Direct Crediting Service, any monies to be paid shall be credited to his/their Cash Ledger and subject to the same terms and conditions as Cash Distributions under the CDP Operation of Securities Account with the Depository Terms and Conditions (Cash Ledger and Cash Distribution are as defined therein), as the case may be, (in each case) **AT HIS/THEIR OWN RISK** or in such other manner as they may have agreed with CDP for the payment of any cash distributions without interest or any share of revenue or other benefit arising therefrom (if he/they accept and (if applicable) apply through CDP or if they had applied for Excess Preferential Offering Units through CDP).

**IF AN ELIGIBLE DEPOSITOR IS IN ANY DOUBT AS TO THE ACTION HE SHOULD TAKE, HE SHOULD CONSULT HIS STOCKBROKER, BANK MANAGER, SOLICITOR, ACCOUNTANT OR OTHER PROFESSIONAL ADVISER IMMEDIATELY.**

## **5.2 Appropriation**

Without prejudice to paragraph 1.3 of this Appendix A, an Eligible Depositor should note that:

- (a) by accepting his provisional allotment of Preferential Offering Units and/or applying for Excess Preferential Offering Units, he acknowledges that, in the case where the amount of remittance payable to the Manager in respect of his acceptance of the Preferential Offering Units provisionally allotted to him and (if applicable) in respect of his application for Excess Preferential Offering Units as per the instructions received by CDP whether under the ARE and/or in any other application form for Preferential Offering Units in relation to the Preferential Offering differs from the amount actually received by CDP, the Manager and CDP shall be authorised and entitled to determine and appropriate all amounts received by CDP on the Manager's behalf for each application on its own whether under the ARE and/or any other application form for Preferential Offering Units in relation to the Preferential Offering as follows: firstly, towards payment of all amounts payable in respect of his acceptance of the Preferential Offering Units provisionally allotted to him; and secondly, (if applicable) towards payment of all amounts payable in respect of his application for Excess Preferential Offering Units. The determination and appropriation by the Manager and CDP shall be conclusive and binding;
- (b) if the Eligible Depositor has attached a remittance to the ARE and/or any other application form for Preferential Offering Units in relation to the Preferential Offering made through CDP, he would have irrevocably authorised the Manager and CDP, in applying the amounts payable for his acceptance of the Preferential Offering Units and (if applicable) his application for Excess Preferential Offering Units, to apply the amount of the remittance which is attached to the ARE and/or any other application form for Preferential Offering Units in relation to the Preferential Offering made through CDP; and
- (c) in the event that the Eligible Depositor accepts the Preferential Offering Units provisionally allotted to him by way of the ARE and/or has applied for Excess Preferential Offering Units by way of the ARE and also by way of Electronic Application(s), the Manager and/or CDP shall be authorised and entitled to accept his instructions in whichever mode or combination as the Manager and/or CDP may, in their/its absolute discretion, deem fit. Without prejudice to the generality of the foregoing, in such a case, the Eligible Depositor shall be deemed as having irrevocably authorised the Manager and/or CDP to apply all amounts received whether under the ARE and/or any other acceptance and/or application for Excess Preferential Offering Units (including Electronic Application(s)) in whichever mode or combination as the Manager and/or CDP may, in their/its absolute discretion, deem fit.



### 5.3 Availability of Excess Preferential Offering Units

The Excess Preferential Offering Units available for application are subject to the terms and conditions contained in the ARE, this Instruction Booklet and the Trust Deed. Applications for Excess Preferential Offering Units will, at the Manager's absolute discretion, be satisfied from such Preferential Offering Units as are not validly taken up by the Eligible Unitholders, the original allottee(s) of Preferential Offering Units together with the aggregated fractional entitlements to the Preferential Offering Units and any Preferential Offering Units that are otherwise not allotted for whatever reason in accordance with the terms and conditions contained in the ARE and this Instruction Booklet. In the event that applications are received by the Manager for more Excess Preferential Offering Units than are available, the Excess Preferential Offering Units available will be allotted in such manner as the Manager may, in their absolute discretion, deem fit in the interests of CICT. **CDP TAKES NO RESPONSIBILITY FOR ANY DECISION THAT THE MANAGER MAY MAKE.** In the allotment of Excess Preferential Offering Units, preference will be given to the rounding of odd lots, and that Directors and Substantial Unitholders (as defined herein) who have control or influence over CICT or the Manager in connection with the day-to-day affairs of CICT or the Manager or the terms of the Preferential Offering or have representation (direct or through a nominee) on the board of directors of the Manager will rank last in priority for the rounding of odd lots and allotment of Excess Preferential Offering Units. The Manager reserves the right to refuse any application for Excess Preferential Offering Units, in whole or in part, without assigning any reason whatsoever. In the event that the number of Excess Preferential Offering Units allotted to an Eligible Depositor is less than the number of Excess Preferential Offering Units applied for, the Eligible Depositor shall be deemed to have accepted the number of Excess Preferential Offering Units actually allotted to him.

If no Excess Preferential Offering Units are allotted or if the number of Excess Preferential Offering Units allotted is less than that applied for, the amount paid on application or the surplus application monies, as the case may be, will be refunded to such Eligible Depositor, without interest or any share of revenue or other benefit arising therefrom, within three (3) business days after the commencement of trading of the Preferential Offering Units, by crediting their bank accounts with the relevant Participating Bank **AT THEIR OWN RISK** (if they had applied for Excess Preferential Offering Units by way of an Electronic Application through an ATM of a Participating Bank or an Accepted Electronic Service), the receipt by such banks being a good discharge to the Manager and CDP of their obligations, if any, thereunder, or **BY CREDITING DIRECTLY INTO HIS/THEIR DESIGNATED BANK ACCOUNT FOR SINGAPORE DOLLARS VIA CDP'S DIRECT CREDITING SERVICE**, as the case may be, (in each case) **AT HIS/THEIR OWN RISK**; in the event he/they are not subscribed to CDP's Direct Crediting Service, any monies to be paid shall be credited to his/their Cash Ledger and subject to the same terms and conditions as Cash Distributions under the CDP Operation of Securities Account with the Depository Terms and Conditions (Cash Ledger and Cash Distribution are as defined therein), as the case may be, (in each case) **AT HIS/THEIR OWN RISK** or in such other manner as he/they may have agreed with CDP for the payment of any cash distributions without interest or any share of revenue or other benefit arising therefrom (if he/they accept and (if applicable) apply through CDP or if he/they had applied for Excess Preferential Offering Units through CDP). CDP will process such refunds within such timeline as shall be indicated by CDP from time to time, taking into account the processing time required by the relevant bank or service delivery network for the relevant payment method.

### 5.4 Deadlines

It should be particularly noted that unless:

- (a) acceptance of the provisional allotment of Preferential Offering Units is made by the Eligible Depositors by way of an Electronic Application through an ATM of a



Participating Bank and payment of the full amount payable for such Preferential Offering Units is effected by **9.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager); or

- (b) the duly completed and original signed ARE accompanied by a single remittance for the full amount payable for the relevant number of Preferential Offering Units accepted and (if applicable) Excess Preferential Offering Units applied for at the Preferential Offering Issue Price, made in Singapore currency in the form of a Cashier's Order or Banker's Draft drawn on a bank in Singapore and made payable to "**CDP – CICT PREF OFFERING ACCOUNT**" and crossed "**NOT NEGOTIABLE, A/C PAYEE ONLY**" with the names and Securities Account numbers of the Eligible Depositors clearly written in block letters on the reverse side of the Cashier's Order or Banker's Draft is submitted by post in the self-addressed envelope provided, **AT THE SENDER'S OWN RISK**, to **CAPITALAND INTEGRATED COMMERCIAL TRUST MANAGEMENT LIMITED (AS MANAGER OF CAPITALAND INTEGRATED COMMERCIAL TRUST) C/O THE CENTRAL DEPOSITORY (PTE) LIMITED, ROBINSON ROAD POST OFFICE, P.O. BOX 1597, SINGAPORE 903147**; or an Accepted Electronic Service by **5.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager); or
- (c) acceptance of the provisional allotment of Preferential Offering Units is made by the Eligible Depositors by way of an Accepted Electronic Service and payment of the full amount payable for such Preferential Offering Units is effected by **5.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager); or
- (d) acceptance is made by a Depository Agent via the SGX-SFG Service and payment in Singapore currency by way of telegraphic transfer by the Depository Agent for the Preferential Offering Units is effected by **5.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager),

the provisional allotment of Preferential Offering Units will be deemed to have been declined and shall forthwith lapse and become void and cease to be capable of acceptance.

All monies received in connection therewith will be returned to the Eligible Depositors without interest or any share of revenue or other benefit arising therefrom **BY CREDITING DIRECTLY INTO HIS/THEIR DESIGNATED BANK ACCOUNT FOR SINGAPORE DOLLARS VIA CDP'S DIRECT CREDITING SERVICE, AT HIS/THEIR OWN RISK**; in the event he/they are not subscribed to CDP's Direct Crediting Service, any monies to be paid shall be credited to his/their Cash Ledger and subject to the same terms and conditions as Cash Distributions under the CDP Operation of Securities Account with the Depository Terms and Conditions (Cash Ledger and Cash Distribution are as defined therein), as the case may be, (in each case) **AT HIS/THEIR OWN RISK** or in such other manner as he/they may have agreed with CDP for the payment of any cash distributions without interest or any share of revenue or other benefit arising therefrom (if he/they accept and (if applicable) apply through CDP). CDP will process such refunds within such timeline as shall be indicated by CDP from time to time, taking into account the processing time required by the relevant bank or service delivery network for the relevant payment method.

**ACCEPTANCES AND/OR APPLICATIONS ACCOMPANIED BY ANY OTHER FORMS OF PAYMENT (INCLUDING THE USE OF A PERSONAL CHEQUE, POSTAL ORDER OR MONEY ORDER ISSUED BY A POST OFFICE IN SINGAPORE) WILL NOT BE ACCEPTED.**

## 5.5 Certificates

The certificates for the Preferential Offering Units and Excess Preferential Offering Units will be registered in the name of CDP or its nominee. Upon the crediting of the Preferential Offering Units and Excess Preferential Offering Units, CDP will send to you, **BY ORDINARY POST AND AT YOUR OWN RISK**, a notification letter showing the number of Preferential Offering Units and Excess Preferential Offering Units credited to your Securities Account.

## 5.6 General

For reasons of confidentiality, CDP will not entertain telephone enquiries relating to the number of Preferential Offering Units provisionally allotted and credited to your Securities Account. You can verify the number of Preferential Offering Units provisionally allotted and credited to your Securities Account online if you have registered for CDP Internet Access. Alternatively, you may proceed personally to CDP with your identity card or passport to verify the number of Preferential Offering Units provisionally allotted and credited to your Securities Account.

It is your responsibility to ensure that the ARE is accurately completed in all respects and signed in its originality. The Manager and/or CDP will be authorised and entitled to reject any acceptance and/or application which does not comply with the terms and instructions contained herein and in the ARE, or which is otherwise incomplete, incorrect, unsigned, signed but not in its originality or invalid in any respect. Any decision to reject the ARE on the grounds that it has been signed but not in its originality, incompletely, incorrectly or invalidly signed, completed or submitted will be final and binding, and neither CDP nor the Manager accepts any responsibility or liability for the consequences of such a decision.

**EXCEPT AS SPECIFICALLY PROVIDED FOR IN THIS INSTRUCTION BOOKLET, ACCEPTANCE OF THE PROVISIONAL ALLOTMENT OF PREFERENTIAL OFFERING UNITS AND (IF APPLICABLE) YOUR APPLICATION FOR EXCESS PREFERENTIAL OFFERING UNITS IS IRREVOCABLE.**

No acknowledgement will be given for any submissions sent by post, or deposited into boxes located at CDP's premises.

All communications, notices, documents and remittances to be delivered or sent to you may be sent by **ORDINARY POST** or **EMAIL** to your mailing or email address as maintained in the records of CDP, and **AT YOUR OWN RISK**.

## 5.7 Personal Data Privacy

By completing and delivering an ARE or in the case of an Electronic Application, by pressing the "Enter" or "OK" or "Confirm" or "Yes" key (as the case may be), an Eligible Depositor (a) consents to the collection, use and disclosure of his personal data by the Participating Banks, the Unit Registrar, the SGX-ST, CDP, CICT, the Manager, the Trustee, the Joint Bookrunners and Underwriters and/or any of their affiliates or any persons acting on their behalf (the "**Relevant Persons**") for the purpose of facilitating his application for the Preferential Offering Units, and in order for the Relevant Persons to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "**Purposes**"), (b) warrants that where he discloses the personal data of another person, such disclosure is in compliance with applicable law, and (c) agrees that he will indemnify the Relevant Persons in respect of any penalties, liabilities, claims, demands, losses and damages as a result of his breach of warranty.

**6. PROCEDURE TO COMPLETE THE ARE**

**6.1 Know your holdings and entitlement**

**A. KNOW YOUR HOLDINGS & ENTITLEMENT**

Number of Units currently held by you	XXX,XXX	This is your unitholdings as at the Record Date.
	Units as at <b>5.00 p.m. on 11 September 2024</b> (Record Date)	This is the date to determine your provisional allotments.
Number of Preferential Offering Units provisionally allotted	XXX	This is your number of Preferential Offering Units provisionally allotted.
Preferential Offering Issue Price	<b>S\$2.007</b> per Preferential Offering Unit	This is the price that you need to pay when you subscribe for one Preferential Offering Unit.

**6.2 Select your application options**

**B. SELECT YOUR APPLICATION OPTIONS**

<b>1. Online via SGX Investor portal</b>	Access event via Corporate Actions Form Submission on investors.sgx.com or log in to your Portfolio on investors.sgx.com to submit your application via electronic application form. Make payment using PayNow by <b>5.30 p.m. on 24 September 2024</b> . You do not need to return this form.	This is the last date and time to subscribe for the Preferential Offering Units through ATM and CDP.
<b>2. ATM</b>	Follow the procedures set out on the ATM screen of a Participating Bank. Submit your application by <b>9.30 p.m. on 24 September 2024</b> . Participating Banks are DBS Bank Ltd. (including POSB), Oversea-Chinese Banking Corporation Limited and United Overseas Bank Limited.	You can apply for your Preferential Offering Units through ATMs of these Participating Banks.
<b>3. Form</b>	Complete section C below and submit this form by <b>5.30 p.m. on 24 September 2024</b> , together with BANKER'S DRAFT / CASHIER'S ORDER payable to " <b>CDP – CICT PREF OFFERING ACCOUNT</b> ". Write your name and securities account number on the back of the Banker's Draft / Cashier's Order.	This is the payee name to be issued on your Cashier's Order / Banker's Draft where CICT is the name of the issuer.

**Note:** Please refer to the ARE for the actual holdings, entitlements, Record Date, Preferential Offering Issue Price, Closing Date, list of Participating Banks and payee name on the Cashier's Order / Banker's Draft.



## 7. PROCEDURE TO APPLY FOR THE PREFERENTIAL OFFERING UNITS VIA THE SGX INVESTOR PORTAL

### User Guide to apply and pay for Rights via SGX Investor Portal

Before you proceed to apply for rights via Investor Portal, please ensure that you have the following:

1. Singpass (Singaporeans/PRs/Work Pass Holders) or CDP Internet User ID (Foreigners/Corporates)
2. Daily limit to meet your transfer request (up to S\$200,000 per transaction for PayNow, capped at a daily fund transfer limit set with your bank, whichever is lower)
3. Notification to alert you on the transfer, refund and submission status. Please turn on the setting in your bank account notifications and update your email address with CDP.

**Note:**

1. Please ensure that your applications and payments are received by CDP before 5.30pm (Singapore Time) on the event close date. Otherwise, CDP will reject the application.
2. Payment from rejected applications will be refunded to your originating bank account. Banks might impose fees to process refunds. The fees will be deducted from the refund amount. Please check with your bank on the charges and status of your refund.
3. CDP will determine the number of rights applied using total payment received on each day, ignoring resultant fractional cent payable if any.
4. Post allocation, CDP will refund any excess amount to your Direct Crediting Service (DCS) bank account.
5. A transaction fee of S\$2 (inclusive of GST) applies for PayNow. It is non-refundable once the instruction is submitted successfully, regardless of the amount of rights allotted.

## Step 1 Scan QR code using your mobile or visit Investor Portal at [investors.sgx.com](https://investors.sgx.com)

**APPLICATION FORM FOR RIGHTS SECURITIES AND EXCESS RIGHTS SECURITIES ("ARE")**

**RENOUNCEABLE UNDERWRITTEN RIGHTS ISSUE (THE "RIGHTS ISSUE")**  
 SHARES IN THE CAPITAL OF ABC PTE. LTD. (THE "COMPANY") (THE "RIGHTS ISSUE") OF XX.XX FOR EACH RIGHTS SECURITY, ON THE BASIS OF 1 RIGHTS SECURITY FOR EACH ORDINARY SHARE HELD BY ENTITLED SHAREHOLDERS AS AT 5.00 P.M. (RECORD DATE), FRACTIONAL ENTITLEMENTS TO BE DISREGARDED.  
 If you hold shares through a finance company or Depository Agent, including without limitation those who have Supplementary Retirement Scheme, you will need to go through these intermediaries for the acceptance of your application for Excess Rights Shares. Making an acceptance and (if applicable) excess application Shares held through such intermediaries may cause your acceptance and/or application to be rejected by CDP.

**A. KNOW YOUR HOLDINGS & ENTITLEMENT**

Number of Shares currently held by you: \_\_\_\_\_  
 Shares as at 5.00 p.m. on DD MMM YYYY (Record Date): \_\_\_\_\_  
 Number of Rights Securities provisionally allotted: \_\_\_\_\_  
 Issue Price: XX.XX per Rights Security

**B. SELECT YOUR METHOD OF APPLICATION**

1. Online via SGX Investor Portal  Access & Transfer by Y  
 2. ATM   
 3. Form

**C. DECLARATION**

Please read the instructions overleaf and fill in the blanks below accordingly:

i. Total Number of Rights Securities Applied: (Provisionally Allotted + Excess Rights Securities)  ,   
 ii. Cashier's Order/Banker's Draft Details: Input 6 digits of CO/BD

Signature of Entitled Depositor(s) \_\_\_\_\_ Date \_\_\_\_\_

Submit this form to ABC PTE. LTD. c/o The Central Depository (P) Limited only by: Robinson Road Post Office P.O. Box 1997 Singapore 903147

\*For use by persons accessing through CDP with Cashier's Order or Banker's Draft drawn in Singapore currency on a bank in Singapore.  
 /XXXXXXXXXXXXXXXXXX / XX.XX



## Step 2

# Select the event or log in to your Portfolio

#1

SGX Group

Login

- Home
- Portfolio
- Account
- Tools
- Support
- My Profile

**Retrieve account statements & notifications online**

CDP is no longer sending paper statements & notifications. Log in to your portfolio to access your digital copies today!

[Update now](#)

**Portfolio (CDP Internet)**

[Login](#)

[Open a CDP securities account](#)

[Getting Started with CDP Internet](#)

**Retrieve account statements & notifications online** | **Receive timely alerts on CDP securities holdings** | **Guide to access statements & notifications online**

**Stock Screener**

Search Stocks e.g. S68, 1.25  [Search](#)

**Corporate Actions Form Submission** NEW

For the account types stated below only. For account types not stated, please submit using other submission methods listed on the form.

- Individual and Joint Alternate account holders: Scrip Dividend Election, Dividend Currency Election and Takeover Acceptance events.
- ALL CDP account holders: Rights Applications

**Submission hours:**  
Monday to Friday : 8.00am to 9.00pm and Saturday : 8.00am to 1.00pm (Singapore Time).

Please click on Security Name and log in to proceed with the submission.

Security Name	Type	Election Start	Election End	Particulars
<a href="#">ABC Pte Ltd</a>	Partial Offer	10 Jul 2022	22 Jul 2022, 5:30 pm	40% at \$55.80 per share by SEFG Corp
<a href="#">EFGHI Ltd</a>	Scrip Election	06 Jul 2022	26 Jul 2022, 5:00 pm	\$51.21 or 0.31 new share
<a href="#">JKLMNO Holdings</a>	Takeover	13 Jul 2022	31 Jul 2022, 5:30 pm	\$55.80 + 0.67 MCRHQ share by MCRHQ
<a href="#">PQRS Inc</a>	Scrip Election	06 Jul 2022	26 Jul 2022, 5:00 pm	\$51.21 or 0.31 new share
<a href="#">TUVVW Pte</a>	Takeover	13 Jul 2022	31 Jul 2022, 5:30 pm	\$55.80 + 0.67 MCRHQ share by MCRHQ

[View Full List](#) As of 13 Jul 2022 12:36 PM

#2

SGX Investor Portal (<https://investors.sgx.com>) is the only website that serves the needs of our individual investors on CDP account matters online. Do not share your User ID, password and OTP with anyone.

If you receive any message that looks suspicious, do not click on the links. Call us at +65 6595 7511 to report it.

**Individual and Joint Account Login**

[Singpass](#) [CDP User ID](#)

- Work Pass Holders with CDP accounts opened before 29 march 2021 may register your FIN using MyInfo before logging in via Singpass.

[Log in with singpass](#)

For more information on Singpass registration, password reset and transaction signing, [click here](#).

CDP [Contact Us](#) [Frequently Asked Questions](#) [Security Advisory](#) [Terms & Conditions](#)

## Step 3

# Enter the number of rights and confirm payment amount



### Corporate Actions Form Submission

ABC Pte Ltd



### Application for Rights Securities and Excess Rights Securities

Closing Date: 5.30pm (Singapore Time) on DD MMM YYYY or such later date(s) as may be announced from time to time.

CDP Securities Account Number  
Individual Account 1234-5678-9XXX

#### Application Option(s)

##### Your Holdings & Entitlement

Listed Company  
ABC Pte Ltd

Number of Rights Securities held by you as of Record Date  
XXXX

Number of Rights Securities provisionally allotted  
XXXX

Issue Price (per Rights Security)  
XXXX

The values listed here are as of record date. Any transactions conducted or in transit during the event duration on this security will not be reflected here. Please check your [Portfolio \(CDP Internet\)](#) for details on this security.

I want to apply for the number of Rights Securities as indicated below.

Total Number of Rights Securities Applied

XXXX

Provisionally Allotted + Excess Rights Securities

Payment Currency

XXXX

Please select the currency that you would like to pay in



## Step 4

# Scan QR code using your bank mobile app and submit application along with payment



### Complete your payment

To ensure successful submission of your instruction, please complete your payment process. Please do not close the browser before receiving payment confirmation.

#### Selected payment method:

**PAYNOW** (Estimated processing time: Up to 1 business day)

Via QR Code

Via UEN

You are paying an amount of XXXX to The Central Depository Pte Ltd.

Scan the QR code below using your banking application.

Time Remaining for Payment: XX:XX minutes



[Download QR Code](#)

## **ADDITIONAL TERMS AND CONDITIONS FOR ELECTRONIC APPLICATIONS THROUGH AN ATM OF A PARTICIPATING BANK**

The procedures for Electronic Applications to accept the provisional allotments of the Preferential Offering Units or (if applicable) to apply for the Excess Preferential Offering Units through the ATMs of the Participating Banks are set out on the ATM screens of the relevant Participating Banks (the “**Electronic Application Steps**”). Please read carefully the instructions set out on the ATM screens of the relevant Participating Banks and this Instruction Booklet before making an Electronic Application through an ATM of a Participating Bank. An ATM card issued by one Participating Bank cannot be used in respect of the acceptance of Preferential Offering Units and (if applicable) application for Excess Preferential Offering Units at an ATM belonging to other Participating Banks. Any Electronic Application which does not strictly conform to the instructions set out on the screens of the ATM through which the Electronic Application is made will be rejected.

**All references to “Rights Issues” and “Rights Application” on the ATM screens of the Participating Banks shall mean the offer of the Preferential Offering Units and the acceptance of such Preferential Offering Units and (if applicable) application for Excess Preferential Offering Units, respectively. All references to “Shareholders” and “Share Registrar” on the ATM screens of the Participating Banks shall mean the Unitholders and the Unit Registrar, respectively. All references to “Offer Information Statement/Document” on the ATM screens of the Participating Banks shall mean this Instruction Booklet and the ARE. For the avoidance of doubt, no offer information statement has been lodged with the Monetary Authority of Singapore in connection with the Preferential Offering.**

Any reference to the “**Applicant**” in the terms and conditions for Electronic Applications through an ATM of a Participating Bank and the Electronic Application Steps shall mean an Eligible Depositor who accepts his or her provisional allotment of the Preferential Offering Units and (if applicable) applies for the Excess Preferential Offering Units through an ATM of the Participating Banks. An Applicant must have an existing bank account with, and be an ATM cardholder of, one of the Participating Banks before he or she can make an Electronic Application. The actions that the Applicant must take at the ATMs of the Participating Banks are set out on the ATM screens of the relevant Participating Banks. Upon the completion of his or her Electronic Application transaction, the Applicant will receive an ATM transaction slip (“**Transaction Record**”) confirming the details of his or her Electronic Application. The Transaction Record is for retention by the Applicant and should not be submitted with any ARE.

**An Applicant, including one who has a joint bank account with a Participating Bank, must ensure that he or she enters his or her own Securities Account number when using the ATM card issued to him or her by that Participating Bank in his or her own name. Using his or her own Securities Account number with an ATM card which is not issued to him or her in his or her own name will render his or her acceptance of his or her provisional allotment of the Preferential Offering Units and (if applicable) application for the Excess Preferential Offering Units liable to be rejected.**

**Eligible Depositors who have applied for or purchased Units under CPFIS and/or the SRS or through a finance company and/or Depository Agent can only accept their provisional allotments of the Preferential Offering Units and (if applicable) apply for the Excess Preferential Offering Units by instructing their respective approved banks in which they hold their CPFIS accounts or SRS Accounts, finance companies and/or Depository Agents to do so on their behalf no later than the deadlines set by them in order for such intermediaries to make the relevant acceptance and (if applicable) application on their behalf by the Closing Date. ANY APPLICATION MADE BY THE ABOVE-MENTIONED**

**ELIGIBLE DEPOSITORS DIRECTLY THROUGH CDP, THE UNIT REGISTRAR AND/OR THE MANAGER, AS WELL AS ANY ELECTRONIC APPLICATION, WILL BE REJECTED. Such Eligible Depositors who have insufficient funds in their CPF Investment Accounts or SRS Accounts may deposit cash into their CPF Investment Accounts or SRS Accounts with their approved banks before instructing their respective approved banks to accept their provisional allotments of the Preferential Offering Units and (if applicable) apply for the Excess Preferential Offering Units.**

The Electronic Application through an ATM of a Participating Bank shall be made in accordance with, and subject to, this Instruction Booklet, including but not limited to the terms and conditions appearing below:

1. In connection with his or her Electronic Application through an ATM of a Participating Bank for the Preferential Offering Units, the Applicant is required to confirm statements to the following effect in the course of activating the ATM of a Participating Bank for his or her Electronic Application:
  - (a) that he or she has received a copy of this Instruction Booklet and the ARE and has read, understood and agreed to all the terms and conditions of acceptance of the provisional allotment of the Preferential Offering Units and (if applicable) application for the Excess Preferential Offering Units prior to effecting the Electronic Application, and agrees to be bound by the same; and
  - (b) that he or she authorises CDP to give, provide, divulge, disclose or reveal information pertaining to his or her Securities Account maintained in CDP's record, including, without limitation, his or her name, NRIC / passport number, address, Securities Account number, the number of Units standing to the credit of his or her Securities Account, the number of provisional allotments of the Preferential Offering Units allotted to him or her, his or her acceptance and (if applicable) application for the Excess Preferential Offering Units and any other information (the "**Relevant Particulars**") to the Unit Registrar, CDP, the SGX-ST, any of their affiliates or any persons acting on their behalf, the Manager, the Trustee, the Joint Bookrunners and Underwriters and such other parties as CDP may deem fit (the "**Relevant Parties**") for the purpose of the Preferential Offering and his or her acceptance and/or (if applicable) application.

His or her acceptance of the provisional allotments of the Preferential Offering Units and (if applicable) application for the Excess Preferential Offering Units will not be successfully completed and cannot be recorded as a completed transaction in the ATM of a Participating Bank unless he or she presses the "Enter", "OK", "Confirm" or "Yes" key, as the case may be. By doing so, the Applicant shall be treated as signifying his or her confirmation of each of the two statements above. In respect of statement 1(b) above, his or her confirmation, by pressing the "Enter", "OK", "Confirm" or "Yes" key, as the case may be, shall signify and shall be treated as his or her written permission, given in accordance with the relevant laws of Singapore, including Section 47(2) of, and the Third Schedule of the Banking Act 1970, to the disclosure by the Participating Bank of the Relevant Particulars from his or her account to the Relevant Parties.

2. An Applicant may make an Electronic Application through an ATM of a Participating Bank for the Preferential Offering Units, and (if applicable) the Excess Preferential Offering Units using cash only by authorising such Participating Bank to deduct the full amount payable from his or her bank account with such Participating Bank.

3. The Applicant irrevocably agrees and undertakes to apply for and to accept up to the aggregate of the number of Preferential Offering Units provisionally allotted and any Excess Preferential Offering Units applied for as stated on the Transaction Record or the number of Preferential Offering Units provisionally allotted standing to the credit of the "Free Balance" of his or her Securities Account as at the close of the Preferential Offering (whichever is the lesser number). In the event that the Manager decides to allot any lesser number of Excess Preferential Offering Units or not to allot any number of Excess Preferential Offering Units to the Applicant, the Applicant agrees to accept the decision as final and binding.
4. If the Applicant's Electronic Application is successful, his or her confirmation (by his or her action of pressing the "Enter", "OK", "Confirm" or "Yes" key, as the case may be, on the ATM screen of a Participating Bank) of the number of Preferential Offering Units accepted shall signify and shall be treated as his or her acceptance of the number of Preferential Offering Units that may be allotted to him or her and (if applicable) his or her application for the Excess Preferential Offering Units.
5. In the event that the Applicant accepts his or her provisional allotment of the Preferential Offering Units both by way of the ARE and by way of an Electronic Application, the Manager and/or CDP shall be authorised and entitled to accept the Applicant's instructions in whichever mode or a combination thereof as the Manager and/or CDP may, in their/its absolute discretion, deem fit. In determining the number of the Preferential Offering Units which the Applicant has validly given instructions to accept, the Applicant shall be deemed to have irrevocably given instructions to accept the lesser of the number of Preferential Offering Units not exceeding the number of Preferential Offering Units provisionally allotted which are standing to the credit of the "Free Balance" of his or her Securities Account as at the close of the Preferential Offering and the aggregate number of Preferential Offering Units which have been accepted by the Applicant by way of the ARE and by way of an Electronic Application. The Manager and/or CDP, in determining the number of Preferential Offering Units which the Applicant has validly given instructions to accept, shall be authorised and entitled to have regard to the aggregate amount of payment received for the acceptance of the provisional allotments of the Preferential Offering Units, whether by way of a Cashier's Order or Banker's Draft drawn on a bank in Singapore accompanying the ARE, or by way of acceptance through an Electronic Application, which he or she has authorised or deemed to have authorised to be applied towards the payment in respect of his or her acceptance.
6. If applicable, in the event that the Applicant applies for the Excess Preferential Offering Units both by way of the ARE and by way of an Electronic Application, the Manager and/or CDP shall be authorised and entitled to accept the Applicant's instructions in whichever mode or a combination thereof as the Manager and/or CDP may, in their/its absolute discretion, deem fit. In determining the number of Excess Preferential Offering Units which the Applicant has validly given instructions for the application of, the Applicant shall be deemed to have irrevocably given instructions to apply for and agreed to accept such number of Excess Preferential Offering Units not exceeding the aggregate number of Excess Preferential Offering Units for which he or she has applied by way of the ARE and by way of application through an Electronic Application. The Manager and/or CDP, in determining the number of Excess Preferential Offering Units which the Applicant has given valid instructions for the application, shall be authorised and entitled to have regard to the aggregate amount of payment received for the application of the Excess Preferential Offering Units, whether by way of a Cashier's Order or Banker's Draft drawn on a bank in Singapore accompanying the ARE or by way of application through an Electronic Application, which the Applicant has authorised or deemed to have authorised to be applied towards the payment in respect of the Applicant's application.

7. The Applicant irrevocably requests and authorises the Manager to:
  - (a) register or procure the registration of the Preferential Offering Units and (if applicable) the Excess Preferential Offering Units allotted to the Applicant in the name of CDP for deposit into his or her Securities Account; and
  - (b) return or refund (without interest or any share of revenue or other benefit arising therefrom) the full amount or, as the case may be, the balance of the acceptance/application monies, should the number of the Preferential Offering Units and (if applicable) the Excess Preferential Offering Units as indicated in his or her Electronic Application not be allotted or, as the case may be, fully allotted by or on behalf of the Manager for any reason, by automatically crediting the Applicant's bank account with the relevant Participating Bank with the relevant amount within three (3) business days after the commencement of trading of the Preferential Offering Units.
8. **BY MAKING AN ELECTRONIC APPLICATION, THE APPLICANT CONFIRMS THAT HE OR SHE IS NOT ACCEPTING OR APPLYING FOR THE PREFERENTIAL OFFERING UNITS AS THE NOMINEE OF ANY OTHER PERSON.**
9. The Applicant irrevocably agrees and acknowledges that his or her Electronic Application is subject to risks of electrical, electronic, technical and computer-related faults and breakdowns, fires, acts of God, mistakes, losses and theft (in each case whether or not within the control of CDP, the Participating Banks, the Manager, the Trustee, the Joint Bookrunners and Underwriters and/or the Unit Registrar) and any events whatsoever beyond the control of CDP, the Participating Banks, the Manager, the Trustee, the Joint Bookrunners and Underwriters and/or the Unit Registrar and if, in any such event, CDP, the Participating Banks, the Manager, the Trustee, the Joint Bookrunners and Underwriters and/or the Unit Registrar do not record or receive the Applicant's Electronic Application or data relating to the Applicant's Electronic Application through an ATM of a Participating Bank by **9.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager), or such data or the tape containing such data is lost, corrupted, destroyed or not otherwise accessible, whether wholly or partially for whatever reason, the Applicant shall be deemed not to have made an Electronic Application and the Applicant shall have no claim whatsoever against CDP, the Participating Banks, the Manager, the Trustee, the Joint Bookrunners and Underwriters and/or the Unit Registrar for any purported acceptance of the Preferential Offering Units and (if applicable) application for Excess Preferential Offering Units thereof or for any compensation, loss or damages in connection therewith or in relation thereto.
10. Electronic Applications through ATMs of the Participating Banks may only be made from Mondays to Saturdays (excluding public holidays) between 7.00 a.m. and 9.30 p.m. during the period of the Preferential Offering. This service will not be available on Sundays. Electronic Applications through ATMs of the Participating Banks shall close at **9.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager).
11. All particulars of the Applicant in the records of the relevant Participating Bank at the time he or she makes his or her Electronic Application shall be deemed to be true and correct, and the relevant Participating Bank and the Relevant Parties shall be entitled to rely on the accuracy thereof. If there has been any change in the particulars of the Applicant after the time of the making of his or her Electronic Application, the Applicant shall promptly notify the relevant Participating Bank.



12. The Applicant must have sufficient funds in his or her bank account(s) with his or her Participating Bank at the time he or she makes his or her Electronic Application, failing which his or her Electronic Application will not be completed. Any Electronic Application made through ATMs of the Participating Banks which does not strictly conform to the instructions set out on the ATM screens of such Participating Banks will be rejected.
13. Where an Electronic Application is not accepted, it is expected that the full amount of the acceptance/application monies will be returned or refunded in Singapore dollars (without interest or any share of revenue or other benefit arising therefrom) to the Applicant by being automatically credited to the Applicant's account with the relevant Participating Bank within three (3) business days after the commencement of trading of the Preferential Offering Units. An Electronic Application may also be accepted in part, in which case the balance amount of acceptance/application monies will be refunded on the same terms.
14. By making and completing an Electronic Application, the Applicant agrees that:
  - (a)
    - (i) his or her Electronic Application is irrevocable (whether or not, to the extent permitted by law, any supplementary document or replacement document is lodged with the Monetary Authority of Singapore);
    - (ii) he or she represents and warrants that he or she is not located within the United States (within the meaning of Regulation S under the Securities Act) and is acquiring the provisional allotment of the Preferential Offering Units and/or the Excess Preferential Offering Units in an offshore transaction (within the meaning of Regulation S); and
    - (iii) he or she represents, warrants and undertakes that he or she can apply for the Preferential Offering Units and/or the Excess Preferential Offering Units in accordance with all applicable laws and regulations;
  - (b) his or her Electronic Application, and (if applicable) the application for Excess Preferential Offering Units, the acceptance thereof by the relevant Participating Bank and the Manager and the contract resulting therefrom shall be governed by, and construed in accordance with, Singapore law and for the benefit of CDP, the Manager, the Trustee, the Joint Bookrunners and Underwriters, the other Relevant Persons, the Participating Banks and the Unit Registrar, and he or she irrevocably submits to the exclusive jurisdiction of the Singapore courts. Notwithstanding the foregoing, CDP, the Manager, the Trustee, the Joint Bookrunners and Underwriters, the other Relevant Persons, the Participating Banks and the Unit Registrar shall retain the right to bring proceedings against him or her in any other court of competent jurisdiction or concurrently in more than one jurisdiction;
  - (c) none of CDP, the Manager, the Trustee, the Joint Bookrunners and Underwriters, the Unit Registrar and the Participating Banks shall be liable for any delays, failures or inaccuracies in the recording, storage, transmission or delivery of data relating to his or her Electronic Application to the Manager or CDP due to a breakdown or failure of transmission, delivery or communication facilities or any risks referred to in paragraph 9 above or to any cause beyond their respective control;
  - (d) any interest, share of revenue or other benefit accruing on or arising from or in connection with any acceptance and (if applicable) application monies shall be for the benefit of the Manager and none of CDP, CICT, the Manager, the Trustee, the Joint Bookrunners and Underwriters, the other Relevant Persons nor any other persons involved in the Preferential Offering shall be under any obligation to account for such interest, share of revenue or other benefit to him or her or any other person;

- (e) in accepting his or her provisional allotment of the Preferential Offering Units, reliance is placed solely on the information contained in this Instruction Booklet and that none of CDP, CICT, the Manager, the Trustee, the Joint Bookrunners and Underwriters and any other person involved in the Preferential Offering shall have any liability for any information not so contained; except for any liability which cannot by law be excluded, he or she has not relied on any information, representation or warranty supplied or made by or on behalf of the Relevant Persons; he or she has access to all information he or she believes is necessary or appropriate in connection with his or her purchase of the Preferential Offering Units; he or she has not relied on any investigation that the Joint Bookrunners and Underwriters or any of the Relevant Persons may have conducted with respect to the Preferential Offering Units or CICT, and none of such persons has made any representation to him or her, express or implied, with respect to the Preferential Offering Units or CICT; except for any liability which cannot by law be excluded, he or she will not hold any of the Relevant Persons responsible for any misstatements in or omissions from any publicly available information concerning CICT and none of the Relevant Persons owe nor accept any duty, liability or responsibility to him or her, whether in contract or in tort (including without limitation, negligence and breach of statutory duty) or otherwise and shall not be liable in respect of any loss, damage or expense whatsoever in relation to the Preferential Offering;
  - (f) he or she will not be entitled to exercise any remedy of rescission for misrepresentation at any time after his or her acceptance of his or her provisional allotment of the Preferential Offering Units and (if applicable) application for the Excess Preferential Offering Units;
  - (g) in respect of the Preferential Offering Units and/or Excess Preferential Offering Units for which his or her Electronic Application has been successfully completed and not rejected, acceptance of the Applicant's Electronic Application shall be constituted by written notification by or on behalf of the Manager and not otherwise, notwithstanding any payment received by or on behalf of the Manager; and
  - (h) unless expressly provided to the contrary in this Instruction Booklet and/or the Electronic Application, a person who is not a party to any contract made pursuant to this Instruction Booklet and the Electronic Application (other than CDP, the Manager, the Joint Bookrunners and Underwriters, the other Relevant Persons, the Participating Banks and the Unit Registrar) has no rights under the Contracts (Rights of Third Parties) Act 2001 of Singapore, to enforce any term of such contract. Notwithstanding any term contained herein, the consent of any third party is not required for any subsequent agreement by the parties hereto to amend or vary (including any release or compromise of any liability) or terminate such contract. Where third parties are conferred rights under such contract, those rights are not assignable or transferable.
15. The Applicant should ensure that his or her personal particulars, as recorded by both CDP and the relevant Participating Banks, are correct and identical, otherwise, his or her Electronic Application may be liable to be rejected. The Applicant should promptly inform CDP of any change in his or her mailing address, failing which the notification letter on successful allotment and other correspondences will be sent to his or her mailing address last registered with CDP.
16. The existence of a trust will not be recognised. Any Electronic Application by an Applicant must be made in his or her own name and without qualification. The Manager will reject any acceptance by any person acting as nominee.



17. The Applicant hereby acknowledges that, in determining the total number of Preferential Offering Units which he or she can validly accept under the Preferential Offering, the Manager and CDP are entitled and the Applicant hereby authorises the Manager and CDP to take into consideration:
  - (a) the total number of the Preferential Offering Units which the Applicant has validly accepted, whether under the ARE or any other form of acceptance (including by way of an Electronic Application) for the Preferential Offering Units; and
  - (b) the total number of the Preferential Offering Units represented by the provisional allotment of the Preferential Offering Units standing to the credit of the "Free Balance" of his or her Securities Account which is available for acceptance.

**The Applicant hereby acknowledges that the determination of CDP or the Manager shall be conclusive and binding on him or her.**

18. The Applicant irrevocably requests and authorises CDP to accept instructions from or on his or her behalf from the Participating Bank through whom the Electronic Application is made in respect of the provisional allotment of the Preferential Offering Units accepted by the Applicant and (if applicable) the Excess Preferential Offering Units which the Applicant has applied for, and such instructions shall be binding and conclusive on the Applicant.
19. With regard to any acceptance and/or payment of the provisional allotments of the Preferential Offering Units and (if applicable) application for the Excess Preferential Offering Units which does not conform strictly to the instructions set out under this Instruction Booklet or the ARE in relation to the Preferential Offering, or which does not comply with the instructions for Electronic Applications set out under this Instruction Booklet, or where the "Free Balance" of the Applicant's Securities Account is not credited with, or credited with less than the relevant number of Preferential Offering Units applied for as at the Closing Date, or in the case of an acceptance and/or application by the ARE in relation to the Preferential Offering which is illegible, incomplete, incorrectly completed, unsigned, signed but not in its originality or which is accompanied by an improperly or insufficiently drawn remittance, the Manager and/or CDP may, at their/its absolute discretion, reject or treat as invalid any such acceptance, payment, or (if applicable) application or otherwise process all remittances at any time after receipt in such manner as they/it may deem fit.
20. The Manager and CDP shall be entitled to process each application submitted for the acceptance of the provisional allotments of the Preferential Offering Units and (if applicable) application of the Excess Preferential Offering Units, and the payment received in relation thereto, pursuant to such application by an Applicant on its own, without regard to any other application and payment that may be submitted by the same Applicant. For the avoidance of doubt, insufficient payment for an application submitted for the acceptance of the provisional allotments of the Preferential Offering Units and (if applicable) application for Excess Preferential Offering Units may render the application invalid; evidence of payment (or overpayment) in other applications shall not constitute, or be construed as, an affirmation of such invalid application submitted for the acceptance of provisional allotments of the Preferential Offering Units and (if applicable) application for the Excess Preferential Offering Units.

## PROCEDURES FOR ACCEPTANCE, PAYMENT AND EXCESS APPLICATION BY ELIGIBLE SCRIPHOLDERS

### 1. INTRODUCTION

- 1.1 Eligible Scripholders are entitled to receive this Instruction Booklet with the following documents which are enclosed with, and are deemed to constitute a part of, this Instruction Booklet:

PAL incorporating:

Form of Acceptance	Form A
Excess Preferential Offering Units Application Form	Form B

- 1.2 The provisional allotment of the Preferential Offering Units and application for Excess Preferential Offering Units are governed by the terms and conditions of this Instruction Booklet, (if applicable) the Trust Deed and the PAL. The number of Preferential Offering Units provisionally allotted to Eligible Scripholders is indicated in the PAL. Eligible Scripholders may accept their provisional allotments of Preferential Offering Units, in full or in part, and are eligible to apply for Excess Preferential Offering Units.
- 1.3 Full instructions for the acceptance of and payment for the Preferential Offering Units provisionally allotted to Eligible Scripholders are set out in the PAL.
- 1.4 Where an acceptance, application and/or payment does not conform strictly to the instructions set out under this Instruction Booklet, the PAL and/or any other application form for Preferential Offering Units and/or Excess Preferential Offering Units, or is illegible, incomplete or incorrectly completed or is accompanied by an improperly or insufficiently drawn remittance, the Manager and/or the Unit Registrar may, at their/its absolute discretion, reject or treat as invalid any such acceptance, application, payment and/or other process of remittance at any time after receipt in such manner as they/it may deem fit.
- 1.5 The Manager and/or the Unit Registrar shall be entitled to process each application submitted for the acceptance of the provisional allotment of Preferential Offering Units and (if applicable) application for Excess Preferential Offering Units and the payment received in relation thereto, pursuant to such application, by an Eligible Scripholder, on its own, without regard to any other application and payment that may be submitted by the same Eligible Scripholder. For the avoidance of doubt, insufficient payment for an application may render the application invalid. Evidence of payment (or overpayment) in other applications shall not constitute, or be construed as, an affirmation of such invalid application submitted for the acceptance of the provisional allotment of Preferential Offering Units and (if applicable) application for Excess Preferential Offering Units.
- 1.6 Unless expressly provided to the contrary in this Instruction Booklet and/or the PAL, a person who is not a party to any contracts made pursuant to the Instruction Booklet and/or the PAL has no rights under the Contracts (Rights of Third Parties) Act 2001 of Singapore, to enforce any term of such contracts. Notwithstanding any term contained herein, the consent of any third party is not required for any subsequent agreement by the parties thereto to amend or vary (including any release or compromise of any liability) or terminate such contracts. Where third parties are conferred rights under such contracts, those rights are not assignable or transferable.

## 2. FORM OF ACCEPTANCE (FORM A)

2.1 An Eligible Scripholder who wishes to accept his entire provisional allotment of Preferential Offering Units or to accept any part of it and decline the balance should:

- (a) complete the Form of Acceptance (Form A) for the number of Preferential Offering Units which he wishes to accept; and
- (b) return the PAL in its entirety, duly completed and signed, together with a single remittance for the full amount due and payable on acceptance by post at his own risk in the enclosed self-addressed envelope provided, to **CAPITALAND INTEGRATED COMMERCIAL TRUST C/O THE UNIT REGISTRAR, BOARDROOM CORPORATE & ADVISORY SERVICES PTE. LTD., 1 HARBOURFRONT AVENUE, #14-07 KEPPEL BAY TOWER, SINGAPORE 098632**, so as to reach the Unit Registrar not later than **5.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager).

### 2.2 Insufficient Payment

The attention of the Eligible Scripholder is also drawn to paragraph 2.3 of this Appendix C entitled "Appropriation" which sets out the circumstances and manner in which the Manager and/or the Unit Registrar shall be entitled to determine the number of Preferential Offering Units which the Eligible Scripholder has given instructions to accept.

### 2.3 Appropriation

An Eligible Scripholder should note that by accepting his provisional allotment of Preferential Offering Units, he acknowledges that, the Manager and/or the Unit Registrar, in determining the number of Preferential Offering Units which the Eligible Scripholder has given instructions to accept, shall be authorised and entitled to have regard to the aggregate amount of payment received for the acceptance of Preferential Offering Units, whether by way of Cashier's Order or Banker's Draft in Singapore currency drawn on a bank in Singapore.

## 3. PAYMENT

3.1 Payment in relation to the PAL must be made in Singapore currency in the form of a Cashier's Order or Banker's Draft drawn on a bank in Singapore and made payable to "**CICT PREF OFFERING ACCOUNT**" and crossed "**NOT NEGOTIABLE, A/C PAYEE ONLY**" with the name and address of the Eligible Scripholder clearly written in block letters on the reverse side of the Cashier's Order or Banker's Draft. **NO OTHER FORM OF PAYMENT (INCLUDING THE USE OF A PERSONAL CHEQUE, POSTAL ORDER OR MONEY ORDER ISSUED BY A POST OFFICE IN SINGAPORE) WILL BE ACCEPTED.** The completed PAL and remittance should be forwarded, by post **AT THE SENDER'S OWN RISK**, in the enclosed self-addressed envelope provided, to **CAPITALAND INTEGRATED COMMERCIAL TRUST C/O THE UNIT REGISTRAR, BOARDROOM CORPORATE & ADVISORY SERVICES PTE. LTD., 1 HARBOURFRONT AVENUE, #14-07 KEPPEL BAY TOWER, SINGAPORE 098632**, so as to reach the Unit Registrar not later than **5.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager).

3.2 If acceptance and (if applicable) excess application and payment in the prescribed manner as set out in this Instruction Booklet and the PAL is not received by **5.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager), the provisional allotments of Preferential Offering

Units will be deemed to have been declined and will forthwith lapse and become void and cease to be capable of acceptance, and such provisional allotments not so accepted will be used to satisfy excess applications, if any, or disposed of or dealt with in such manner as the Manager may, in its absolute discretion, deem fit in the interests of CICT. The Manager will return or refund all unsuccessful acceptance and (if applicable) application monies received in connection therewith **BY ORDINARY POST AT THE RISK OF THE ELIGIBLE SCRIPHOLDERS**, without interest or any share of revenue or benefit arising therefrom, within 14 days after the Closing Date.

#### **4. EXCESS PREFERENTIAL OFFERING UNITS APPLICATION FORM (FORM B)**

- 4.1 Eligible Scripholders who wish to apply for Excess Preferential Offering Units in addition to those which have been provisionally allotted to them may do so by completing the Excess Preferential Offering Units Application Form (Form B) and forwarding it together with the PAL and a SEPARATE REMITTANCE for the full amount payable in respect of the Excess Preferential Offering Units applied for in the form and manner set out in paragraph 3 above, by post **AT THEIR OWN RISK**, in the enclosed self-addressed envelope provided, to **CAPITALAND INTEGRATED COMMERCIAL TRUST C/O THE UNIT REGISTRAR, BOARDROOM CORPORATE & ADVISORY SERVICES PTE. LTD., 1 HARBOURFRONT AVENUE, #14-07 KEPPEL BAY TOWER, SINGAPORE 098632**, so as to reach the Unit Registrar not later than **5.30 p.m. on 24 September 2024** (or such other time(s) and/or date(s) as may be announced from time to time by or on behalf of the Manager). **NO OTHER FORM OF PAYMENT (INCLUDING THE USE OF A PERSONAL CHEQUE, A POSTAL ORDER OR MONEY ORDER ISSUED BY A POST OFFICE IN SINGAPORE) WILL BE ACCEPTED.**
- 4.2 The Excess Preferential Offering Units available for application are subject to the terms and conditions contained in the PAL, Form B (Excess Preferential Offering Units Application Form), and this Instruction Booklet. Applications for Excess Preferential Offering Units will, at the Manager's absolute discretion, be satisfied from such Preferential Offering Units as are not validly taken up by the Eligible Unitholders, together with the aggregated fractional entitlements to the Preferential Offering Units and any Preferential Offering Units that are otherwise not allotted for whatever reason in accordance with the terms and conditions contained in this Instruction Booklet, the Trust Deed, the instructions contained in the PAL and/or any other application form for Preferential Offering Units. In the event that applications are received by the Manager for more Excess Preferential Offering Units than are available, the Excess Preferential Offering Units available will be allotted in such manner as the Manager may, in their absolute discretion, deem fit in the interests of CICT. The Manager reserves the right to reject, in whole or in part, any application for Excess Preferential Offering Units without assigning any reason whatsoever.
- 4.3 If no Excess Preferential Offering Units are allotted to an Eligible Scripholder, his remittance submitted on his application for Excess Preferential Offering Units will be returned or refunded to him. If the number of Excess Preferential Offering Units allotted to an Eligible Scripholder is less than that applied for, the surplus application monies will be refunded to him. These amounts will be returned or refunded, without interest or any share of revenue or other benefit arising therefrom, within 14 days after the Closing Date. All monies and documents to be sent to the Eligible Scripholder shall be sent **BY ORDINARY POST and AT HIS OWN RISK.**

## 5. GENERAL

- 5.1 No acknowledgement or receipt will be issued for any acceptance, application or payment received.
- 5.2 Eligible Scripholders who are in doubt as to the action they should take should consult their stockbroker, bank manager, solicitor, accountant or other professional adviser.
- 5.3 Upon listing and quotation on the Official List of the Main Board of the SGX-ST, any trading of Preferential Offering Units on the SGX-ST will be via the book-entry (scripless) settlement system. All dealings in, and transactions (including transfers) of, the Preferential Offering Units effected through the SGX-ST and/or CDP shall be in accordance with CDP's "Terms and Conditions for Operation of Securities Accounts with The Central Depository (Pte) Limited" and "Terms And Conditions for The Central Depository (Pte) Limited to Act as Depository for The Preferential Offering Units" as the same may be amended from time to time, copies of which are available from CDP.
- 5.4 Eligible Scripholders who wish to accept the Preferential Offering Units provisionally allotted to them and (if applicable) apply for Excess Preferential Offering Units, and who wish to trade the Preferential Offering Units issued to them on the SGX-ST under the book-entry (scripless) settlement system, should open and maintain Securities Accounts with CDP in their own names (if they do not already maintain such Securities Accounts) before accepting any Preferential Offering Units or applying for any Excess Preferential Offering Units, in order for the Preferential Offering Units and, if applicable, the Excess Preferential Offering Units that may be allotted to them to be credited by CDP into their Securities Accounts. Eligible Scripholders who wish to accept and/or apply for the Excess Preferential Offering Units and have their Preferential Offering Units credited into their Securities Accounts must fill in their Securities Account numbers and/or NRIC/passport numbers (for individuals) or registration numbers (for corporations) in the relevant forms comprised in the PAL. Eligible Scripholders who fail to fill in their Securities Account numbers and/or NRIC/passport numbers (for individuals) or registration numbers (for corporations) or who provide incorrect or invalid Securities Account numbers and/or NRIC/passport numbers (for individuals) or registration numbers (for corporations) or whose particulars provided in the forms comprised in the PAL differ from those particulars in their Securities Accounts maintained with CDP will be issued letters of entitlement in their own names for the Preferential Offering Units and (if applicable) the Excess Preferential Offering Units allotted to them. Such letters of entitlement, if issued, will be forwarded to them by ordinary post **AT THEIR OWN RISK** and will not be valid for delivery pursuant to trades done on the SGX-ST under the book-entry (scripless) settlement system, although they will continue to be *prima facie* evidence of legal title.
- 5.5 If the Eligible Scripholders' addresses stated in the PALs are different from their addresses registered with CDP, they must inform CDP of their updated addresses promptly, failing which the notification letters on successful allotments will be sent to their addresses last registered with CDP.
- 5.6 A holder of letter(s) of entitlement, or an Eligible Scripholder who wishes to deposit his Preferential Offering Units and (if applicable) the Excess Preferential Offering Units allotted to him with CDP to trade on the SGX-ST, must present his letter(s) of entitlement to the Unit Registrar for the purpose of verification after which, the Unit Registrar will provide a deed of transfer to be completed by the holder of such letter(s) of entitlement or Eligible Scripholder in order to effect the deposit of his Preferential Offering Units and (if applicable) Excess Preferential Offering Units allotted to him with CDP. The holder of such letter(s) of entitlement or the Eligible Scripholder will need to provide to the Unit Registrar, the details of his securities account or sub-account for his Preferential Offering Units and (if applicable) Excess Preferential Offering Units allotted to him to be deposited with CDP. He will also need

to present a cheque for the amount of S\$43.60 in favour of “Boardroom Corporate & Advisory Services Pte. Ltd.” as payment of an administrative fee (which will also cover the deposition fee payable to CDP). Thereafter, the Unit Registrar will make the necessary arrangements with CDP for the deposit of his Preferential Offering Units and (if applicable) Excess Preferential Offering Units allotted to him with CDP. After the Preferential Offering Units and (if applicable) Excess Preferential Offering Units have been credited into his securities account or sub-account with CDP, the holder of such letter(s) of entitlement or Eligible Scripholder will receive notification of the same from CDP through the post.

**5.7 THE LAST TIME AND DATE FOR ACCEPTANCES AND/OR APPLICATIONS AND PAYMENT FOR THE PREFERENTIAL OFFERING UNITS AND/OR EXCESS PREFERENTIAL OFFERING UNITS IS 5.30 P.M. ON 24 SEPTEMBER 2024 (OR SUCH OTHER TIME(S) AND/OR DATE(S) AS MAY BE ANNOUNCED FROM TIME TO TIME BY OR ON BEHALF OF THE MANAGER).**

5.8 By completing and delivering the PAL, an Eligible Scripholder (a) consents to the collection, use and disclosure of his personal data by the Unit Registrar, the SGX-ST, CDP, CICT, the Manager, the Trustee, the Joint Bookrunners and Underwriters and/or any of their affiliates or any persons acting on their behalf (the “**Relevant Persons**”) for the purpose of facilitating his application for the Preferential Offering Units, and in order for the Relevant Persons to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the “**Purposes**”), (b) warrants that where he discloses the personal data of another person, such disclosure is in compliance with applicable law, and (c) agrees that he will indemnify the Relevant Persons in respect of any penalties, liabilities, claims, demands, losses and damages as a result of his breach of warranty.



**FORM OF INVESTOR REPRESENTATION LETTER  
FOR THE PREFERENTIAL OFFERING****Important Note to QIBs:**

Please return a duly signed investor representation letter to CapitaLand Integrated Commercial Trust Management Limited (as manager of CapitaLand Integrated Commercial Trust) by mail or e-mail at [ask-us@cict.com.sg](mailto:ask-us@cict.com.sg) so as to reach the Manager on or before 5.30 p.m. (Singapore time) on 24 September 2024. Please also forward a copy of the signed investor representation letter to your depository agent (including nominee, custodian or other financial intermediary). You should note that if you do not return a duly signed investor representation letter in a timely manner, you may not be eligible to participate in the Preferential Offering (as defined herein).

Date:

**CapitaLand Integrated Commercial Trust Management Limited**

(as manager of CapitaLand Integrated Commercial Trust) (the “**Manager**”)

168 Robinson Road  
#30-01 Capital Tower  
Singapore 068912

*With a copy to:*

**J.P. Morgan Securities Asia Private Limited**

88 Market Street  
#30-00  
Singapore 048948

**United Overseas Bank Limited**

80 Raffles Place  
#03-03 UOB Plaza 1  
Singapore 048624

Ladies and Gentlemen:

This letter is delivered in connection with our participation in the preferential offering by the Manager of new units (“**Units**”) in CapitaLand Integrated Commercial Trust (“**CICT**”) (the “**Preferential Offering**”), which forms part of an equity fund raising undertaken by CICT (the “**Equity Fund Raising**”). We hereby acknowledge, represent, warrant and agree as follows:

1. We are the beneficial holder of (or acting on account of unitholders beneficially holding) Units as at the date hereof.

2. We are a “qualified institutional buyer” (“**QIB**”) as defined in Rule 144A under the United States (“**U.S.**”) Securities Act of 1933, as amended (the “**Securities Act**”), with full power and authority to make the acknowledgements, representations, warranties and agreements contained herein, and, if we are acquiring the Units as a fiduciary or agent for one or more investor accounts, each owner of such account is a QIB, we have sole investment discretion with respect to each such account, and we have full power and authority to make the acknowledgements, representations, warranties and agreements contained herein on behalf of each owner of such account.
3. To the extent we subscribe for Units, we will acquire such Units for our own account, or for the account of one or more QIB(s) as to which we have full investment discretion, in each case for investment purposes, and not with a view to any distribution (within the meaning of U.S. securities laws) of the Units.
4. We understand that none of the Manager or any financial advisers, global co-ordinators, bookrunners or underwriting banks in relation to the Preferential Offering (each an “**Underwriter**”) will provide us with any disclosure or offering document in connection with the offer and sale of the Units.
5. We are aware and understand (and each account for which we are acting has been advised and understands) that an investment in the Units involves a considerable degree of risk and that the Units are a speculative investment, and further, that no U.S. federal or state or other agency has made any finding or determination as to the fairness of any such investment or any recommendation or endorsement of any such investment.
6. We understand (and each account for which we are acting has been advised and understands) that no action has been or will be taken to permit an offering of the Units in any jurisdiction; and we will not offer, resell, pledge or otherwise transfer any of the Units which we may acquire, or any beneficial interests therein, in any jurisdiction or in any circumstances in which such offer or sale is not authorised or to any person to whom it is unlawful to make such offer, sale or invitation except under circumstances that will result in compliance with any applicable laws and/or regulations.
7. Without limiting the generality of the foregoing, we are aware and understand (and each account for which we are acting has been advised and understands) that (i) the Units have not been and will not be registered under the Securities Act or under any securities laws of any state or other jurisdiction of the United States, (ii) any offer and sale of the Units to us is being made solely by CICT and the Manager in reliance on an exemption from the registration requirements of the Securities Act, and (iii) the Units are “restricted securities” within the meaning of Rule 144(a)(3) under the Securities Act; and we agree, on our own behalf and on behalf of any accounts for which we are acting, that we will not offer, resell, pledge or otherwise transfer any Units which we may acquire, or any beneficial interests therein, except in an “offshore transaction” as defined in, and complying with, Regulation S under the Securities Act, pursuant to another exemption from registration under the Securities Act or pursuant to an effective registration statement under the Securities Act.
8. To the extent we subscribe for Units, we acknowledge and agree that we are not acquiring or subscribing for the Units as a result of any “general solicitation” or “general advertising” (within the meaning of Regulation D under the Securities Act).
9. To the extent we subscribe for Units, we agree not to deposit any Units into any unrestricted depository facility maintained by any depository bank unless and until such time as the Units are no longer “restricted securities” within the meaning of Rule 144(a)(3) under the Securities Act.

10. Prior to making any investment decision to subscribe for Units, we (i) have consulted or will have consulted with our own legal, regulatory, tax, business, investment, financial and accounting advisers in each jurisdiction in connection herewith to the extent we have deemed necessary, (ii) possess or will have possessed all information relating to the Manager, CICT, the Equity Fund Raising and the Units which we believe is necessary or appropriate for the purpose of making our investment decision, including, without limitation, the Exchange Information (as defined below), (iii) have reviewed or will have reviewed all information that we believe is necessary or appropriate in connection with an investment in the Units, and (iv) have conducted or will have conducted our own due diligence on CICT and the Units, will have made our own investment decisions based upon our own judgment, due diligence and advice from such advisers as we have deemed necessary, and we are not and will not be relying upon any investigation that the Manager or any Underwriter or any of their respective affiliates or any person acting on their behalf may have conducted with respect to CICT, the Preferential Offering or the Units, or upon any recommendation, promise, representation or warranty of or view expressed by or on behalf of the Manager or any Underwriter or any of their respective affiliates (including any research reports).
11. Without limiting the generality of the foregoing, we acknowledge that (i) the Units are listed on the Singapore Exchange Securities Trading Limited (“**SGX-ST**”) and the Manager is therefore required to publish certain business, financial and other information concerning CICT in accordance with the rules and practices of the SGX-ST (the “**Exchange Information**”), which includes, but is not limited to, a description of the nature of CICT’s business and CICT’s most recent balance sheet and profit and loss account, and similar statements for preceding years, and that we have reviewed such Exchange Information as we have deemed necessary or that we are able to obtain or access the Exchange Information without undue difficulty; and (ii) none of the Manager or any Underwriter or any of their respective affiliates, employees, officers, directors or representatives has made any recommendation, promise, representation or warranty to us, express or implied, with respect to CICT, the Equity Fund Raising or the Units or the accuracy, completeness or adequacy of the Exchange Information.
12. We understand that the Exchange Information has been prepared in accordance with content, format and style which are either prescribed by the SGX-ST or under Singapore laws or are customary in Singapore, which differs from the content, format and style customary in the United States. In particular, CICT’s financial information contained in the Exchange Information will be prepared in accordance with the provisions of the Singapore Financial Reporting Standards (“**SFRS**”) or any relevant accounting standards that may replace SFRS.
13. We understand that the Manager has not made a determination as to whether CICT may be classified as a “passive foreign investment company” (“**PFIC**”) within the meaning of section 1297 of the U.S. Internal Revenue Code of 1986, as amended, for the current or any future taxable year and will not provide information required for us to make a “qualified election fund” election, and that there may be certain adverse consequences under United States tax laws if CICT were to be a PFIC in the current or any future taxable year in which we may hold Units, including being subject to United States tax at greater rates than would otherwise apply with respect to our investment in the Units. We understand that a separate determination must be made each year as to CICT’s PFIC status and if we are subject to United States tax filing requirements, and we are seeking our own advice and will make our own assessment on this matter and its effect on our investment.

14. We acknowledge that (i) any information that we have received or will receive relating to or in connection with the Equity Fund Raising, the Units and the Exchange Information (collectively, the “**Information**”), has been or will be prepared solely by the Manager, (ii) none of the Manager, any Underwriter or any of their respective affiliates has verified or will verify such Information, and no recommendation, promise, representation or warranty (express or implied) is, has been or will be made or given by the Manager, any Underwriter or any of their respective affiliates as to the accuracy, completeness or sufficiency of the Information, and (iii) nothing contained in the Information is, or shall be relied upon as, a promise, representation or warranty by the Manager, any Underwriter or any of their respective affiliates. None of the Manager, any Underwriter or any of their respective affiliates are under any obligation to provide us with any amendment, update or replacement information with respect to the Information.
15. We will not hold the Manager or any of the Underwriters or any of their respective affiliates responsible for any misstatements in or omissions to the Information or in any other written or oral information provided by the Manager to us. We acknowledge that no written or oral information relating to the Equity Fund Raising or the Units has been or will be provided by the Manager or any of the Underwriters or any of their respective affiliates to us.
16. We are a highly sophisticated investor and have such knowledge and experience in financial, business and international investment matters as to be capable of evaluating the merits and risks of an investment in the Units. We, or any account for which we are acting, have the financial ability to bear the economic risk of investment in the Units, have adequate means of providing for our current and contingent needs, have no need for liquidity with respect to any investment we (or such account for which we are acting) may make in the Units, and are able to sustain a complete loss in connection therewith. We will not look to the Manager or any Underwriters or any of their respective affiliates for all or part of any such loss or losses we may suffer. We have no reason to anticipate any change in our circumstances, financial or otherwise, which may cause or require any sale or distribution by us of all or any part of any Units we may decide to invest in.
17. We understand and acknowledge that the Underwriters are assisting the Manager in respect of the Equity Fund Raising, and that each of the Underwriters is acting solely for the Manager and no one else in connection with the Equity Fund Raising and, in particular, is not providing any service to us, making any recommendations to us, advising us regarding the suitability of any transactions we may enter into to subscribe or purchase any Units or providing advice to us in relation to CICT, the Equity Fund Raising or the Units. Further, to the extent permitted by law, we waive any and all claims, actions, liabilities, damages or demands we may have against the Underwriters arising from their engagement with the Manager and CICT.
18. We have full power and authority to execute and deliver this letter, which constitutes our valid and legally binding obligation and is enforceable against us in accordance with its terms.
19. We will, on demand, indemnify and keep indemnified the Manager, CICT, J.P. Morgan Securities Asia Private Limited and United Overseas Bank Limited and their respective affiliates, and each of them and their respective directors, officers, agents and employees to the fullest extent lawful, for all losses, claims, damages or liabilities (including for the avoidance of doubt, legal expenses) incurred by any of them arising out of or in connection with any breach by us of any of the representations herein, or any oral contract to purchase or subscribe the Units, any breach of the selling or transfer restrictions relating to or connected with the sale or subscription of the Units, or any other breach of our obligations hereunder.

20. We understand that the foregoing acknowledgements, representations, warranties and agreements have been provided in connection with United States, Singapore and other securities laws. We acknowledge that the Manager, the Underwriters, their respective affiliates and their advisers (including but not limited to the legal counsels to the Manager and the Underwriters) will rely upon the truth and accuracy of the foregoing acknowledgements, representations, warranties and agreements and agree that, if at any time before the closing of the Preferential Offering or the issuance of the Units, any of the acknowledgements, representations, warranties and agreements made in connection with our subscription for Units is no longer accurate, we shall promptly notify the Manager in writing.

We acknowledge and agree that if we are located in the United States, we will not be allocated any Units in connection with the Preferential Offering unless we return a signed copy of this letter to the Manager.

We understand that the Manager, its affiliates and its advisers (including but not limited to the Underwriters appointed by the Manager in connection with the Preferential Offering) are entitled to rely upon this letter and are irrevocably authorised to produce this letter or a copy hereof to any interested party in any administrative, arbitration or legal proceeding or official inquiry with respect to the matters covered hereby.

This letter shall be governed by and construed in accordance with Singapore law.

We irrevocably authorise any depository agent, which includes any nominee, custodian or other financial intermediary through which we hold units in CICT, to provide the Manager and the Underwriters with a copy of this letter and such information regarding our identity and unitholding in CICT (including pertinent account information and details of our identity and contact information) as may be necessary or appropriate to facilitate our purchase of the Units.

Notwithstanding that a person who is not a party to this letter shall have no right under the Contracts (Rights of Third Parties) Act 2001 of Singapore, to enforce any of its terms, we agree and acknowledge that the Manager's affiliates and its advisers (including but not limited to the Underwriters appointed by the Manager in connection with the Preferential Offering) shall have the unconditional right under the Contracts (Rights of Third Parties) Act 2001 of Singapore, to enforce and rely on our representations, warranties, agreements, acknowledgments and other terms contained in this letter. It is agreed that the Singapore courts will have the non-exclusive jurisdiction in relation to this letter.

For the purposes of the above acknowledgements, representations, warranties and agreements, the words "we", "us", "our" and similar words shall refer to ourselves and each account for which we are acting as if such acknowledgements, representations, warranties and agreements were made by us and each such account as principal.

The term “affiliate” as used in this letter is understood to include (i) all employees, officers, directors and representatives of the relevant party and any other person acting on that party’s behalf in the relevant context, and (ii) all persons that directly, or indirectly through one or more intermediaries, controls or is controlled by, or is under common control with, the person specified (as used in this sentence, the terms “control”, “controlled by” and “under common control with” shall mean the possession, direct or indirect, of the power to direct or cause the direction of the management and policies of a person, whether through the ownership of voting securities, by contract or otherwise).

Very truly yours,

Institution:

Signature:

Name:

Title:

Institution’s Address:

Daytime Telephone Number:

Email:

If signing on behalf of another person,  
please indicate the capacity in which signed:

**Please note that this Investor Representation Letter does not represent an order to subscribe for or purchase Units.**



## GLOSSARY

<b>Accepted Electronic Service</b>	:	An accepted electronic payment service (including PayNow) or an electronic service delivery network (such as the SGX Investor Portal)
<b>Applicant</b>	:	An Eligible Depositor who accepts his or her provisional allotment of the Preferential Offering Units and (if applicable) applies for the Excess Preferential Offering Units
<b>ARE</b>	:	The acceptance form for Preferential Offering Units provisionally allotted to Eligible Depositors under the Preferential Offering and application form for Excess Preferential Offering Units
<b>ATM</b>	:	Automated teller machine
<b>CDP</b>	:	The Central Depository (Pte) Limited
<b>CICT</b>	:	CapitaLand Integrated Commercial Trust
<b>Closing Date</b>	:	The last date and time for acceptance, application (if applicable) and payment for provisional allotments of the Preferential Offering Units and the Excess Preferential Offering Units, being <b>24 September 2024 at 5.30 p.m.</b> for applications via the ARE or the PAL or Electronic Applications via the SGX Investor Portal and remittances via PayNow and <b>24 September 2024 at 9.30 p.m.</b> for Electronic Applications through an ATM of a Participating Bank
<b>CPF</b>	:	Central Provident Fund
<b>CPF Funds</b>	:	CPF Investible Savings
<b>CPFIS</b>	:	CPF Investment Scheme
<b>Directors</b>	:	The directors of the Manager as at the date of this Instruction Booklet
<b>Electronic Application</b>	:	Acceptance of the Preferential Offering Units and (if applicable) application for Excess Preferential Offering Units made through an ATM of a Participating Bank or through an Accepted Electronic Service in accordance with this Instruction Booklet and (where applicable) the relevant procedures as set out on the ATM screens of the relevant Participating Bank
<b>Electronic Application Steps</b>	:	The procedures for Electronic Applications through the ATMs of the Participating Banks as set out on the ATM screens of the relevant Participating Bank

<b>Eligible Depositors</b>	:	<p>Unitholders with Units standing to the credit of their Securities Accounts and:</p> <p>(a) whose registered addresses with CDP are in Singapore as at the Record Date; or</p> <p>(b) who have at least three (3) Market Days prior to the Record Date provided CDP with addresses in Singapore for the service of notices and documents,</p> <p>but exclude, subject to certain exceptions, Unitholders located, resident or with a registered address outside of Singapore</p>
<b>Eligible QIBs</b>	:	<p>QIBs (a) whose identities have been agreed upon by the Manager and the Joint Bookrunners and Underwriters; (b) who have each provided the Manager with a signed investor representation letter substantially in the form attached hereto as Appendix D not later than the Closing Date (or such other date as may be agreed by the Manager with the Joint Bookrunners and Underwriters); and (c) who are Eligible Depositors or Eligible Scripholders</p>
<b>Eligible Scripholders</b>	:	<p>Unitholders whose Units are not deposited with CDP and who have tendered to the Unit Registrar valid transfers of their Units and/or the documentary evidence evidencing their title in relation thereto for registration up to the Record Date, and whose registered addresses with the Unit Registrar are in Singapore as at the Record Date or who have, at least three (3) Market Days prior to the Record Date, provided the Unit Registrar with addresses in Singapore for the service of notices and documents, but exclude, subject to certain exceptions, Unitholders located, resident or with a registered address outside of Singapore</p>
<b>eligible UK investor</b>	:	<p>Investors that are (i) authorised firms under the FSMA and certain other investment professionals falling within Article 19 of the FPO or Article 14(5) of the SPO and directors, officers and employees acting for such entities in relation to investment; (ii) high value entities falling within Article 49(2)(a) to (d) of the FPO or Article 22(2)(a) to (d) of the SPO and directors, officers and employees acting for such entities in relation to investment; or (iii) persons who can receive this Instruction Booklet, the ARE and the PAL outside the United Kingdom</p>
<b>Eligible Unitholders</b>	:	<p>Eligible Depositors, Eligible QIBs and Eligible Scripholders</p>
<b>Excess Preferential Offering Units</b>	:	<p>Preferential Offering Units representing the provisional allotments of (i) Eligible Unitholders who decline or do not accept, whether in full or in part, their provisional allotment of the Preferential Offering Units; and (ii) Unitholders which are not Eligible Unitholders</p>

<b>Foreign Unitholders</b>	:	Has the meaning defined in the section titled “ <i>Important Notice</i> ” of this Instruction Booklet
<b>FPO</b>	:	The FSMA (Financial Promotion) Order 2005
<b>FSMA</b>	:	The Financial Services and Markets Act 2000
<b>Instruction Booklet</b>	:	This instruction booklet dated 16 September 2024
<b>Joint Bookrunners and Underwriters</b>	:	J.P. Morgan Securities Asia Private Limited and United Overseas Bank Limited, as the joint bookrunners and underwriters in relation to the Preferential Offering
<b>Manager</b>	:	CapitaLand Integrated Commercial Trust Management Limited, in its capacity as manager of CapitaLand Integrated Commercial Trust
<b>Market Day</b>	:	A day (other than a Saturday, Sunday or gazetted public holiday) on which commercial banks are open for business in Singapore and the SGX-ST is open for trading in securities
<b>PAL</b>	:	The provisional allotment letter issued to Eligible Scripholders, setting out the provisional allotments of the Preferential Offering Units of such Eligible Scripholders under the Preferential Offering
<b>Participating Banks</b>	:	DBS Bank Ltd. (including POSB), Oversea-Chinese Banking Corporation Limited and United Overseas Bank Limited
<b>Preferential Offering</b>	:	The preferential offering of Preferential Offering Units at the Preferential Offering Issue Price to Eligible Unitholders on a <i>pro-rata</i> and non-renounceable underwritten basis of 56 Preferential Offering Units for every 1,000 existing Units held on the Record Date, fractions of a Preferential Offering Unit to be disregarded
<b>Preferential Offering Issue Price</b>	:	S\$2.007 per Preferential Offering Unit
<b>Preferential Offering Units</b>	:	The new Units proposed to be issued under the Preferential Offering
<b>QIBs</b>	:	Means “qualified institutional buyers” as such term is defined in Rule 144A under the Securities Act
<b>Record Date</b>	:	<b>5.00 p.m. on 11 September 2024</b> , being the time and date on which the Register of Unitholders and the Transfer Books of CICT will be closed for the purposes of determining the provisional allotments of Eligible Unitholders under the Preferential Offering

<b>Regulation S</b>	:	Regulation S under the Securities Act
<b>Relevant Particulars</b>	:	An Applicant's information pertaining to his or her Securities Account maintained in CDP's record, including, without limitation, his or her name, NRIC/passport number, address, Securities Account number, the number of Units standing to the credit of his or her Securities Account, the number of provisional allotments of the Preferential Offering Units allotted to him or her, his or her acceptance and (if applicable) application for the Excess Preferential Offering Units and any other information
<b>Relevant Parties</b>	:	The Unit Registrar, CDP, the SGX-ST, any of their affiliates or any persons acting on their behalf, the Manager, the Trustee, the Joint Bookrunners and Underwriters and such other parties as CDP may deem fit
<b>Relevant Persons</b>	:	For the purposes of Appendix A and Appendix B: The Participating Banks, the Unit Registrar, the SGX-ST, CDP, CICT, the Manager, the Trustee, the Joint Bookrunners and Underwriters and/or any of their affiliates or any persons acting on their behalf  For the purposes of Appendix C: The Unit Registrar, the SGX-ST, CDP, CICT, the Manager, the Trustee, the Joint Bookrunners and Underwriters and/or any of their affiliates or any persons acting on their behalf
<b>S\$</b>	:	Singapore Dollars
<b>Securities Account</b>	:	Securities account maintained by a depositor, but does not include a securities sub-account maintained with a depository agent (as defined in Section 81SF of the Securities and Futures Act 2001 of Singapore) with CDP
<b>Securities Act</b>	:	The U.S. Securities Act of 1933, as amended
<b>SFO</b>	:	The Securities and Futures Ordinance (Cap. 571, Laws of Hong Kong)
<b>SGX-ST</b>	:	Singapore Exchange Securities Trading Limited
<b>SPO</b>	:	The Financial Services and Markets Act 2000 (Promotion of Collective Investment Schemes) (Exemptions) Order 2001, as amended
<b>SRS</b>	:	Supplementary Retirement Scheme
<b>SRS Account</b>	:	The account opened by a participant in the SRS from which money may be withdrawn for, among others, payment for the acceptance of their provisional allotments of the Preferential Offering Units and (if applicable) application for the Excess Preferential Offering Units

<b>SRS Banks</b>	:	Unitholders' respective approved banks in which they hold their SRS Account
<b>Substantial Unitholder</b>	:	Any Unitholder with an interest in such number of Units constituting not less than 5.0% of all Units in issue
<b>Transaction Record</b>	:	The ATM transaction slip
<b>Trust Deed</b>	:	The trust deed dated 29 October 2001 constituting CapitaLand Integrated Commercial Trust (as amended)
<b>Trustee</b>	:	HSBC Institutional Trust Services (Singapore) Limited, in its capacity as trustee of CapitaLand Integrated Commercial Trust
<b>Unit</b>	:	A unit in CICT
<b>United States or U.S.</b>	:	The United States of America, its territories and possessions, any state of the United States and the District of Columbia
<b>Unitholder</b>	:	A depositor (as defined in Section 81SF of the Securities and Futures Act 2001 of Singapore) whose Securities Account with CDP is credited with Units or the registered holder for the time being of Units
<b>Unit Registrar</b>	:	Boardroom Corporate & Advisory Services Pte. Ltd.

The terms "**Depositor**", "**Depository Agent**" and "**Depository Register**" shall have the same meanings ascribed to them in Section 81SF of the Securities and Futures Act 2001 of Singapore.

Words importing the singular shall, where applicable, include the plural and vice versa. Words importing the masculine gender shall, where applicable, include the feminine and neuter genders. References to persons shall include corporations.

Any reference in this Instruction Booklet to any enactment is a reference to that enactment for the time being amended or reenacted.

Any reference to a date or time of day in this Instruction Booklet is a reference to Singapore date or time unless otherwise stated.

*This page has been intentionally left blank.*





